

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**JANUARY 13, 2020**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Joe Giammarella, Christine Tiseo, Jairo Rodriguez, MaryAnn Perro, Adam Chaabane, Chris Mania, Laura Vargas

Members Absent – Lisa Marshall

Also Present - Michele Pillari, Tom DiFluri, Adam Weiss

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**220-186 - APPROVAL OF MINUTES**

Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the December 9, 2019 workshop and the December 16, 2019 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the December 9, 2019 workshop and the December 16, 2019 regular meetings.

Roll Call: 7 YES

**SUPERINTENDENT'S REPORT**

Our Master Teacher, Ms. Leary, has been working with our PreK Teachers preparing clothing study materials for the new unit. Ms. Leary is also conducting ECERS programmatic assessment in PreK classrooms to establish base-line data. Our PreK Program now successfully enrolled in Grow NJ Kids and NJ Child Care Information System. Our Self- Assessment for Grow NJ Kids for our PreK Program is completed. Our Character Education Program, Foot Prints, began with second grade classes last week. This is a 6 week program. Dr. Irizarry presented a Lice Information Session for parents at the COHSA Meeting. We will be hosting educators from around the county on Jan. 16th to highlight the work we have been doing with RTI and multi-tiered interventions. Successful Kick-off to our One School, One Book "Friendship According to Humphrey"

Students can read along with a staff member by visiting the BG school webpage. Thank you to the Municipal Alliance for providing us with the books. Great job coordinating the event goes to Mrs. Seavy, Mrs. Perry, Mrs. Castrovinci and Mr. Krakower. All were provided with a calendar for reading, online question of the day-prizes

Chapters read by teachers, admin and community members online for students to read with at home if adult is not available, Poetry contest, Illustration contest. Amazing kickoff with Buddy the Bear in the Hamster Wheel courtesy of the BGHSA and a message to the BG students from the Author. Grade 3 completed their second Foundations coaching day. Mrs. Seavy and Mrs. Farraye at BG School spearheading our Annual Souper Bowl of Caring. Donations go to a local food bank. Thank you to all who participated. Students in all classes at BG School submitted entries for the American Legions Womens' Auxiliary Americanism Essay contest. We are looking forward to hearing the results of the contest. Several teachers at BG School will be attending the Google Summit conference. Expertise and new learnings regarding the Google Platform continue to be shared among the staff. We are beginning to draft the Financial Literacy Curriculum for implementation next school year. Ms. Calderon and Ms. Seavy are examining DIBELS Math as a number sense screener. We are in the process of completing our DIBELS and LinkIt Assessments. Spelling Bee Qualifying rounds are underway at Memorial School. Parents will be notified of student qualifications during the week of January 20th. The Spelling Bee will be held on Wednesday, January 29th, 2020 at 6:30 PM at CO. The first workshop for the CARS Grant is on Feb. 11<sup>th</sup>. Preparation for the NJ Perennial Virtual Math Tournament for grades 3-8 is well under way. Students have been provided with study guides and are studying diligently for the tournament which will take place on January 29-30.

**BUSINESS ADMINISTRATOR’S REPORT**

Mr. DiFluri stated that he and Dr. Pillari will need to meet with the Finance Committee in February to go over the preliminary 2020-2021 budget.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PERRO Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-187 through 220-192.

Roll Call: 7 YES

**220-187 - APPROVAL OF REGISTER REPORT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the December 2019 Register Report.

**220-188 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of December 2019 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of December 31, 2019 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

**220-189 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$239,156.92, approved by Board Vice-President, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#67	\$216,653.32
#L42	\$ 22,503.60

**220-190 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of December 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-320-00-00-060	Students Speech Rel Serv	\$198,867.00	\$ 1,500.00	\$200,367.00
11-000-221-600-30-00-070	Supplies and Materials	\$ 355.00	\$ 100.00	\$ 455.00
11-000-230-590-00	Other Purch Services	\$104,880.00	\$15,500.00	\$120,380.00
11-000-291-241-00	Other Retirement Contrib	\$199,482.00	(\$15,100.00)	\$184,382.00
11-209-100-610-30-00-070	General Supplies	\$ 2,000.00	(\$2,000.00)	\$ 0.00

**220-191 - HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigations #2020-02, #2020-03 & #2020-04 for the reasons set forth in the Superintendent’s decision to the student’s parents.

**220-192 APPROVAL OF MATERNITY/FAMILY LEAVE – S. FARSAKH**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve maternity/family leave for Shafeeka Farsakh, district speech language pathologist, under the Federal Family Leave Act, starting on or about April 20, 2020-on or about June 12, 2020, utilizing accumulated days. Following FFLA, time will be taken under the NJ Family Leave Act for 12 weeks. Expected return to work on or about November 16, 2020.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**Personnel:**

**220-193 - APPOINTMENT OF HIRE – D. METE**

Motion by PERRO Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Danielle Mete, as an elementary teacher at CO, MA, Step I, \$63,165, prorated, effective January 14, 2020-June 30, 2020.

Roll Call: 7 YES

**220-194 - APPOINTMENT OF HIRE – INTERIM SUPERVISOR OF BUILDINGS & GROUNDS – J. WITTIG**

Motion by PERRO Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract of John Wittig, as Interim Supervisor of Buildings & Grounds, effective January 14, 2020-June 30, 2020, at 25 hours per week, at an hourly rate of \$43.75 per hour, no benefits. The Board President is hereby authorized and directed to execute the employment contract that is substantially in the form as the one attached.

Roll Call: 7 YES

**220-195 - APPROVAL OF REVISED JOB DESCRIPTION – HEAD CUSTODIAN**

Motion by PERRO Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the revised job description of Head Custodian, as attached.

Roll Call: 7 YES

**220-196 - APPROVAL OF SIDEBAR AGREEMENT – HEAD CUSTODIAN**

Motion by PERRO Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the attached sidebar agreement between the Woodland Park Board of Education and the Woodland Park Education Association, for Head Custodian.

Roll Call: 7 YES

**220-197 - APPOINTMENT OF HIRE – HEAD CUSTODIAN – M. AMATO**

Motion by PERRO Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Massimo Amato as Head Custodian, in accordance with WPEA Sidebar Agreement, effective January 14, 2020.

Roll Call: 7 YES

**Education**

**220-198 - APPROVAL OF STAFF SHADOWING – H. SHEA**

Motion by GIAMMARELLA Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve shadowing hours for Montclair University student, Haley Shea, for 300 hours, from January-May 12, 2020, Monday-Thursday 8:30am-3:30pm. Monitoring and feedback will be provided by speech therapist, Sheefeka Farsakh.

Roll Call: 7 YES

**220-199 - APPROVAL OF GRADE REALIGNMENT**

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve implementation of grade realignment for the 2020-2021 school year, as follows:

<u>School</u>	<u>Current Grades</u>	<u>Proposed Grades</u>
Charles Olbon	K-2	K-2
Beatrice Gilmore	3-4	3-5
Memorial	5-8	6-8

BE IT FURTHER RESOLVED, to authorize Coppa Montalbano Architects to prepare and submit amended Long Range Facilities Plan and application documents to the NJ Department of Education, Office of Facilities, for required approval.

Roll Call: 7 YES

**220-200 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by GIAMMARELLA Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2019-2020 school year.

Roll Call: 7 YES

Name	Activity	Date	Fee	Travel
Lisa Barreto & Stephen Scholtz	Responsible Master Scheduling	February 27 & 28 2020	\$1,100/ea	NA
Robert Romeo	NJAHPERD Convention	February 25&26 2020	\$190	\$39.70
Elba Castrovinci	Whole Class Novel & Independent Reading	February 5, 2019	\$200	NA
Jenna Moore	101 Best Strategies to Increase the Effectiveness and Impact of Your School Library	January 16, 2020	\$279	\$5.11
Bronwen Calderon	2020 NJECC Workshop	January 16, 2020	\$250	NA
Katie Beatty Lynn Roehrich	NJSSNA Spring Conference	March 27 & 28, 2020	\$229/ea	\$37.02/ea

**220-201 - FIELD TRIP REQUEST – LINCOLN CENTER**

Motion by GIAMMARELLA Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve field trip for Memorial School 7<sup>th</sup> & 8<sup>th</sup> grade band and chorus, to Lincoln Center, NYC, on March 18, 2020, to see a performance by the NY Philharmonic. Cost of trip is \$16 per pupil. Further request to add venue to approved field trips list.

Roll Call: 7 YES

**220-202 - FIELD TRIP REQUEST – DORNEY PARK**

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve field trip for Memorial School 7<sup>th</sup> & 8<sup>th</sup> grade band, to Dorney Park & a high school or middle school (TBD) in Allentown, PA, on May 29, 2020. Cost of trip \$93 per pupil.

Roll Call: 7 YES

**FINANCE:**

**220-203 - ACCEPTANCE OF GRANT**

Motion by RODRIGUEZ Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept Walmart grant obtained by the BGHSA to supplement the cost of replacing two existing water fountains with bottle filling stations. Total amount of grant, \$2,000.

Roll Call: 7 YES

**220-204 -NRESC –TRANSPORTATION CONTRACT- ADDITION OF BUS AIDE**

Motion by RODRIGUEZ Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2019-2020 bus route:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
WLPLF19	Windsor Learning Center (Aide Added)	Jets Transport	1	300.00+12.00	11/18/19-12/20/19

Roll Call: 6 YES, 1 ABSTENTION-VARGAS

**BUILDINGS & GROUNDS:**

**220-205 - APPROVAL OF BEATRICE GILMORE SCHOOL CLASSROOM 102 SUBDIVISION PROJECT**

Motion by CHAABANE Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize Coppa Montalbano Architects to prepare and submit facilities project application to the NJ Department of Education, Office of Facilities, for the subdivision of classroom a Beatrice Gilmore. Estimated cost of project \$100,000, funded with district’s capital reserve fund.

Roll Call: 7 YES

**220-206 - SCHOOL #1 PRE-K PROGRAM**

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to reclaim School #1, to house district’s expanding integrated preschool program, for the 2020-2021 school year, subject to the approval of pending NJDOE Pre-K Expansion Aid grant application.

BE IT FURTHER RESOLVED, to authorize Coppa Montalbano Architects to prepare and submit facilities project application to the NJ Department of Education, Office of Facilities, for required approval.

Roll Call: 7 YES

**220-207 - ACCEPTANCE OF DONATION**

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept a donation of books from Woodland Park resident Patti Pfeifer.

Roll Call: 7 YES

## **OLD BUSINESS**

Mrs. Perro suggested setting up a Board retreat. Dr. Pillari will look into using the facilities at Berkley College. Mrs. Perro also asked if we got any feedback from the teachers who are in the renovated classrooms at CO, as to how the class setup, furniture, etc. are working out so they know how to approach the new classrooms being renovated this summer. Dr. Pillari said they have been giving her feedback which she will take into consideration when planning for the new renovations.

## **NEW BUSINESS**

Mrs. Vargas stated that the Policy Committee met prior to the board meeting and that the head lice/nit policy revisions recommendations will be discussed at the workshop meeting.

## **PUBLIC HEARING**

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Deyanira Pena – 24 Bush Ave.

Ms. Pena questioned is issue of overcrowding at BG if the 5<sup>th</sup> grade is brought over there. *Dr. Pillari stated that based on the realignment of classrooms, there will be room for 5 classes for each grade level at BG. She also explained that the committee researched all options as to realignment; bringing 3<sup>rd</sup> grade up to CO, 5<sup>th</sup> grade to BG and the plan in place was the best option.*

The Board reopened the public session.

Maria Billson – 43 Rockland Ave

Ms. Billson asked is the pre-k disabled was staying at CO or being moved to School #1.

Mrs. Giannino - 444 Mt. Pleasant Ave.

Mrs. Giannino asked if the Kindergarten was being moved to School #1 for the 20-21 school year.

*Dr. Pillari stated that 2 pre-k disabled classes will stay at CO. School #1 will have 8 integrated classes. Kindergarten will not be moved to School #1. If a student at School #1 needs any special services they will be provided with those services at School #1.*

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by RODRIGUEZ, seconded by TISEO  
Voice Vote: 7 YES

Motion to return to Regular Session at 8:00 p.m. by RODRIGURZ, seconded by PERRO  
Voice Vote: 7 YES

**ADJOURNMENT**

Motion to adjourn at 8:00 p.m. by RODRIGUEZ, Seconded by TISEO

Voice Vote: 7 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**

**ITEMS DISCUSSED:**

- Board discussed WPEA Grievance