

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 14, 2013

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – JoAnne Mitchell, Maria Flynn, Ron Pascrell, Tanya DaSilva, Tom Bolen, Bob Kassai

Members Absent – Francie Keating, Dr. Salemi arrived at 7:05, Mrs. Bargiel arrived at 7:07.

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:03 p.m. by MITCHELL, seconded BOLEN

Voice Vote – 6 YES

Motion to return to Regular Session at 7:20 p.m. by MITCHELL, seconded by PASCRELL

Voice Vote – 8 YES

213-117 -APPROVAL OF MINUTES

Motion by MITCHELL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the December 3, 2012 workshop meeting, and the December 17, 2012 regular meeting.

Roll call vote : 8 YES

Motion by MITCHELL Seconded by SALEMI

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the December 17, 2012 regular meeting.

Roll call vote – 8 YES

213-118 -APPROVAL OF REGISTER REPORT

Motion by MITCHELL Seconded by PASCRELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the December 2012 Register Report.

Roll Call: 8 YES

BOARD ACTION

Mr. Kassai explained that in the special committees, there aren't any chairpersons, that each committee will work as a whole, Community Relations with the Superintendent, CIRM, with different officials, as pertaining to each individual incident.

213-6A – BOARD COMMITTEES

Motion by MITCHELL Seconded by PASCRELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Board of Education Committees for 2013:

Standing Committees

- Budget/Finance
- Education/Curriculum
- Negotiations/Personnel
- Buildings & Grounds
- Policy

Special Committees

- Critical Incident Response Management
- Community Relations

Roll Call: 8 YES

213-7A- BOARD COMMITTEE MEMBERS

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of the following Board members to the respective committees as listed:

Committee	Chairperson	Member	Member	Ex-Officio
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Budget Finance	Francie Keating	JoAnne Mitchell	Ron Pascrell	Tom Bolen
Education/Curriculum	Tanya DaSilva	Dina Bargiel	Maria Flynn	Robert Kassai
Building & Grounds	Ron Pascrell	Dina Bargiel	Mark Salemi	Tom Bolen
Negotiations & Personnel	Mark Salemi	Francie Keating	JoAnne Mitchell	Tom Bolen
Policy	Tanya DaSilva	JoAnne Mitchell	Maria Flynn	Robert Kassai
Special Committees	Chairperson	Member	Member	Member
Critical Incident Response Management	Mark Salemi	Ron Pascrell	Tom Bolen	Robert Kassai
Community Relations	Tanya DaSilva	Dina Bargiel	Maria Flynn	JoAnne Mitchell

Roll Call: 8 YES

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office.

No one wished to be heard

SUPERINTENDENT’S REPORT

Violence, Vandalism, HIB report

Ms. Baldwin gave the mandatory public Violence, Vandalism, & HIB report. She stated from the period of September 2012 through the end of December 2012 there were no reports of violence or vandalism. There were HIB reports. Charles Olbon had zero cases. Beatrice Gilmore had six investigations in which three were reported HIB cases. Memorial School had nine investigations in which six were reported HIB cases. There will be another public report in June.

She also noted that January 21st is a staff development day.

BOARD ATTORNEY’S REPORT

Mr. Merlino reported that the next negotiations meeting with the WPEA will be held on January 23rd.

NEW BUSINESS

PERSONNEL: Dr. Salemi will report on matters of personnel:

213-8A - SUBSTITUTE CUSTODIAN

Motion by SALEMI Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the emergent hire of Jacqueline Medina as an on-call substitute custodian, @ \$20/hr, no benefits. (Has Black Seal License)

Roll Call Vote- 8 YES

213-9A – TERMINATION OF EMPLOYMENT

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to terminate the employment of employee, identification #4245, effective March 15, 2013.

Roll Call: 8 YES

213-119- SUBSTITUTE CUSTODIAN

Motion by SALEMI Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the emergent hire of Winston Freckleton as an on-call substitute custodian, @ \$20/hr, no benefits. (Has Black Seal License)

Roll Call Vote- 8 YES

213-120- HIRE – PART TIME BSI TEACHER –CHARLES OLBON

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the emergent hire of Veronica Fego, as a part time BSI teacher at Charles Olbon School, at a rate of \$25/hr., not to exceed 27.5 hrs. per week, no benefits, effective 1/28/13.

Roll Call Vote- 8 YES

213-121 -NEW SUBSTITUTES

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the new substitute teacher list for January of the 2012-2013 school year per the Passaic County Educational Services Commission.

Roll Call: 8 YES

213-122 - REQUEST FOR MATERNITY LEAVE

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve disability leave with pay for Michelle Svorec, teacher at Beatrice Gilmore, effective March 11, 2013 through twenty (20) days following the birth of her child, to be followed by child care leave absence under the NJ Family Leave Act, without pay, through June 30, 2013. Expected return to work September 2013.

Roll Call: 8 YES

EDUCATION: Mrs. Bargiel will report on matters of education:

FINANCE: Mrs. Mitchell reported on matters of finance:

213-123 - SECRETARY/TREASURER REPORTS

Motion by MITCHELL Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of November 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of November 30, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances

reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote: 8 YES

213-124 - APPROVAL OF BILL LIST

Motion by MITCHELL, Seconded by BOLEN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$224,333.72

<u>Bill List No.</u>	<u>Amount</u>
#66	\$194,587.62
#C67	\$ 29,691.60
#F68	\$ 54.50
Total Bill List	\$224,333.72

Roll Call Vote: 8 YES

213-125 - TRANSFERS

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of November 2012.

Roll Call Vote : 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-230-530-00	Communications/Telephone	\$ 48,330.00	\$ 100.00	\$ 48,430.00
11-000-291-241-00	Other Retire Contrib	\$ 206,251.00	(\$3,200.00)	\$ 203,051.00
11-000-291-248-00	Deferred Pers Pymt	\$ 7,149.00	\$ 500.00	\$ 7,649.00
11-190-100-610-10	General Supplies	\$ 69,080.00	\$ 1,000.00	\$ 70,080.00
11-190-100-610-30	General Supplies	\$ 92,000.00	\$ 1,100.00	\$ 93,100.00
11-204-100-610-30	LLD-General Supplies	\$ 6,000.00	\$ 500.00	\$ 6,500.00
30-000-400-390-10-03	Capital Proj Prof Servc	\$ 10,906.38	\$20,479.00	\$ 31,385.38
30-000-400-390-20-06	Capital Proj Prof Servc	\$ 46,408.12	\$16,459.00	\$ 62,867.12
30-000-400-390-30-13	Capital Proj Prof Servc	\$ 4,674.47	\$10,791.00	\$ 15,465.47
30-000-400-450-10-03	Construction Services	\$ 776,905.95	(\$20,479.00)	\$ 756,426.95
30-000-400-450-20-07	Construction Services	\$ 287,747.22	(\$27,250.00)	\$ 260,497.22
11-120-100-101-00	Grades 1-5 Sal of Teach	\$2,069,835.00	(\$139,000.00)	\$1,930,835.00
11-000-230-xxx	Administration	\$ 445,155.00	\$44,000.00	\$ 489,155.00
11-000-240-xxx	Principals	\$ 628,904.00	\$62,000.00	\$ 690,904.00
11-000-250-xxx	Central Servc & Admin.	\$ 333,486.00	\$33,000.00	\$ 366,486.00

213-126 - TRAVEL REIMBURSEMENT

Motion by MITCHELL Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2012-2013 school year:

Roll Call: 8 YES

<u>Name</u>	<u>Activity</u>	<u>Date</u>	<u>Fee</u>	<u>Travel</u>	<u>Meals</u>	<u>Lodging</u>
John DiGiovachino	Handle with Care Seminar	3/5-3/7 2013	\$1,000.00	None	None	None

BUILDINGS & GROUNDS: Mr. Pascrell will report on Buildings & Grounds matters:

Mr. Pascrell discussed the geese problem at Memorial School and Zaccaria Park. He spoke with Mr. DiFluri about the problem and feels if it is not resolved, we should start looking for another company. He also noted that the graffiti at Beatrice Gilmore has been removed. He also pointed out the problem with the tiles in the cafeteria is being looked into and is a problem with the tiles, not the wheels of the tables as previously discussed.

POLICY: Mr. Kassai will report on Policy matters:

Mr. Kassai discussed security measures for the schools. A meeting with the Superintendent, himself, the Chief of Police and Mayor will take place on January 21st, to discuss and identify the needs of the school system to ensure the safety of the students, staff and parents.

OLD BUSINESS

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

ADJOURNMENT

Motion to adjourn at 8:00 p.m. by DASILVA, Seconded by MITCHELL

Voice Vote – 8 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION

January 14, 2013

ITEMS DISCUSSED:

- Ms. Baldwin discussed employee to be terminated. (Employee RICED)
- Ms. Baldwin discussed HIB#2013-080
- Ms. Baldwin discussed HIB#2013-09
- Mr. Merlino discussed settlement (D.T.)