

WOODLAND PARK BOARD OF EDUCATION

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Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting July 16, 2012
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
Brophy Lane
Woodland Park, NJ
at 6:30 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING MINUTES

July 16, 2012

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Reports**
 - 8. Public Hearing**
 - 9. Bill List**
 - 10. Committee Reports**
 - 11. Superintendent's Report**
 - 12. Communications**
 - 13. Old Business**
 - 14. New Business**
 - 15. Board Attorney's Report**
 - 16. Public Hearing**
 - 17. Adjournment**

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES

July 16, 2012

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present – *Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Dina Bargiel, Tom Bolen*

Members Absent – *Tanya DaSilva, Bob Kassai (arrived at 6:35)*

Also Present - *Elaine Baldwin, Tom DiFluri, Michele Addice, Jeff Merlino*

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) The board does/does not expect to take action after Executive Session.
Motion to go into Executive Session at 6:30 p.m. by KEATING, seconded by BARGIEL.

Voice Vote – 7 YES

Motion to adjourn Executive Session at 6:58 p.m. by MITCHELL, seconded by KEATING.
Voice Vote – 8 YES

Motion to return to Regular Session at 7:30 p.m. by KEATING, seconded by HAYEK.

Voice Vote – 8 YES

Mrs. Mitchell welcomed the new Interim Superintendent, Elaine Baldwin.

APPROVAL OF MINUTES

Motion by, _____ seconded by, _____ to approve the minutes of the June 25, 2012 regular meeting.

Roll call vote - WITHDRAWN

APPROVAL REGISTER REPORT

Motion by BARGIEL seconded by KEATING to approve the June 2012 Register Report

Roll call vote – 8 YES

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent after the meeting or later at a mutually convenient time.

No one wished to be heard.

APPROVAL OF BILL LIST

Motion by BARGIEL , Seconded by KASSAI .to approve the attached list of bills for 6/30/12 in the amount of \$ 479,254.43 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|
| C61 | \$197,542.72 |
| 62 | \$169,849.39 |
| F63 | \$ 99,793.43 |
| L8 | \$ 12,068.89 |
| Total Bill Lists | \$479,254.43 |

Roll Call Vote - 8 YES

Motion by KASSAI , Seconded by BARGIEL to approve the attached list of bills for 7/16/12 in the amount of \$ 76,643.05 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|
| 50 | \$76,643.05 |
| Total Bill Lists | \$76,643.05 |

Roll Call Vote - 8 YES

COMMITTEE REPORTS

Dr. Salemi stated that the Negotiations & Personnel committee meeting scheduled for 7/9/12 was canceled by the mediator. A new date is pending.

Mr. Merlino added that even though the negotiations meeting was canceled the committee still met to conduct a Residency Hearing. A notice was sent home to 44 families who never responded to the residency notification and/or had incomplete applications. Eight came back with addresses outside Woodland Park. Two were settled at the hearing. Three came to the Board office since then and were approved. The remaining families were sent a Notice of Final Eligibility letter stating that their child will not be permitted to attend school in September and if they wish to appeal they must do so with the NJ State Commissioner of Education.

Mr. Pascrell updated on Buildings & Grounds stating that the old flooring at Memorial has been removed; contractors are in the process of replacing the tiles and painting classrooms. Concrete work has started at Memorial.

Mr. Bolen thanked Mrs. Meeker and Mrs. Santulli for handling all the extra work placed on them regarding the residency verification.

SUPERINTENDENT'S REPORT
REGULAR MEETING MINUTES OF THE BOARD OF EDUCATION
July 16, 2012

SUPERINTENDENT WILL DISCUSS

Ms. Baldwin thanked everyone for their warm welcome. She stated that she has toured all the facilities and met with all the administrators, individually and in a group. She feels we should lead by example, with her main focus being the education of the children, and everyone needs to work together for the benefit of the children. She also emphasized the importance of following the chain of command. Ms. Baldwin reported the retention notification for the school year; Charles Olbon - 2-Kindergarten, 4-Grade 1, 2-Grade 2, Beatrice Gilmore – No retentions, Memorial School – 1-Grade 8.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by KASSAI Seconded by KEATING to accept the recommendation of the Interim Superintendent to approve the following consent agenda number 213-01 through 213-02.

Roll Call Vote – 7 YES, 1 NO-BOLEN

213-01- AFFIRMATIVE ACTION OFFICERS 2012-2013

The Woodland Park Board of Education affirms its responsibility to ensure all students and staff in the Woodland Park Schools equal educational, vocational, and professional opportunity. The Interim Superintendent recommends the appointment of the following staff as Affirmative Action Officers and District Office of Equity Issues of the district:

| | |
|-------------------------|-------------------------|
| District | Dr. John DiGiovachino |
| Beatrice Gilmore School | Mrs. Madeline Gambatese |
| Charles Olbon School | Mrs. Susan DiFluri |
| Memorial School | Mrs. Meghan Glenn |

213-02 - ANTI-BULLYING SPECIALISTS AND COORDINATOR 2012-2013

The Woodland Park Board of Education affirms its responsibility to ensure all students attend school in an environment that is free of hazing and/or harassment, intimidation or behaviors associated with bullying. The Interim Superintendent recommends the appointment of the following staff as Anti-Bully Specialists for our schools and District Anti-Bullying Coordinator:

| | |
|--------------------------------------|--------------------|
| Anti-Bullying Coordinator (District) | Dr. Jesse Glassman |
| Anti-Bullying Specialist (BG) | Mrs. Kristy Knapp |
| Anti-Bullying Specialist (CO) | Mr. Keith McElroy |
| Anti-Bullying Specialist (MS) | Ms. Kerry McGlame |

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

213-03 -AWARD OF CONTRACT - FLOOD BARRIER SYSTEM – SWIFT TRACK, INC.

WHEREAS, a recommendation was made by the Interim Superintendent to seek a contract for flood protection services for Memorial Middle School (hereinafter "the Project"); and

WHEREAS, the Project qualifies as specialized goods or services for competitive contracting in accordance with N.J.S.A. 18A:18A-4.1(a); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3 the Board authorized the Business Administrator to administer competitive contracting for the Project; and

WHEREAS, requests for proposals were solicited and the following proposals were submitted by potential vendors:

- 1) Door Dam/ NE Flooding Solutions Total Proposal \$115,624.00
- 2) Swift Track, Inc./Architectural Metals Total Proposal \$57,000.00; and

WHEREAS, FEMA has agreed to reimburse 75% of the costs of the Project;

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Swift Track, Inc./Architectural Metals in the amount of \$57,000.00 and requests that the Business Administrator properly publish a notice in the official newspaper of the Board summarizing the award of the contract to Swift Track, Inc./Architectural Metals pursuant to N.J.S.A. 18A:18A-4.5(g).

Motion by KEATING , Seconded by BARGIEL

Roll Call Vote- 8 YES

213-04 - POMPTONIAN INC., FOOD SERVICE MANAGEMENT CONTRACT RENEWAL

BE IT RESOLVED, that the Woodland Park Board of Education approves the renewal of the food service management contract with Pomptonian Inc., for the 2012-2013 school year.

FURTHER RESOLVED, the Woodland Park BOE approves the renewal contract which contains the following language regarding management fee and guarantee.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.1570 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.50 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1570 will be multiplied by total meals.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2012-2013.

Motion by HAYEK , Seconded by BARGIEL

Roll Call Vote- 7 YES, 1 NO- BOLEN

A discussion ensued about the HSA's being able to have food related fundraisers and providing their own food on special occasions. Once we find out the legalities, we will discuss with Pomptonian the options we have.

THE FOLLOWING RESOLUTION WAS INTRODUCED FROM THE FLOOR

213-05 – APPROVAL OF SETTLEMENT AGREEMENT – SPECIAL EDUCATION

To approve the settlement agreement and the general release for special education student ID# 12345, as discussed in executive session.

Motion by KEATING, Seconded by BARGIEL

Roll Call Vote- 8 YES

COMMUNICATIONS

None

OLD BUSINESS

Mrs. Keating revisited forming a committee to update the website. Ms. Baldwin stated she is aware that the website needs updating, but doesn't feel a committee is needed.

NEW BUSINESS

Ms. Baldwin wanted the Board to be advised that, at the Mayor's request, she will be writing a letter in support of a Streetscape Enhancement grant the Borough is applying for.

BOARD ATTORNEY'S REPORT

None

PUBLIC HEARING

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Maryann Swinarsky – 15 Marcellus Ave. – Mrs. Swinarsky commended Mr. Bolen for looking out for the HSA's. She feels the Board is neglecting the needs of the HSA's.

Barbara Fitzgerald – Grandview Ave. – Mrs. Fitzgerald asked since it was the Board's decision to pass the dress code, will everyone be getting a voucher for free clothing. She also wanted to know what the dress code was for teachers.

Louisa Tambone – Brookview Dr. – Mrs. Tambone spoke about the HSA's providing lunch to the children on field day instead of Pomptonian. She voiced some of the problems, one of them being that her child's account was charged for the meal.

Donna Ratta – Mrs. Ratta also thanked Mr. Bolen. She thinks it wasn't fair that the Board members whose children go to private schools were allowed to vote on the dress code policy. She also questioned the dress code for teachers.

ADJOURNMENT

Motion to adjourn at 8:20 p.m. by BOLEN, Seconded by BARGIEL

Voice Vote – 8 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

July 16, 2012

ITEMS DISCUSSED:

- 1. Mr. Merlino discussed legal settlement agreement (See resolution #213-05)**
- 2. Mr. Merlino updated the Board on negotiations with the WPEA. He said the mediator canceled the last scheduled meeting on 7/9/12 and is waiting to hear back on rescheduled date.**