

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
WORKSHOP MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Workshop Meeting, March 4, 2013
The meeting will be held in the
Memorial School Cafeteria
15 Memorial Dr.
Woodland Park, NJ
At 7:00 PM**

Formal action may be taken.

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION

WORKSHOP MEETING

MARCH 4, 2013

MONDAY, 7:00 P.M. MEMORIAL SCHOOL
15 MEMORIAL DR.
WOODLAND PARK, NJ 07424

- Agenda:
1. Opening of Meeting
 2. Pledge of Allegiance
 3. Roll Call
 4. Public Hearing
 5. New Business – Action Taken
 6. New Business – No Action Taken
 7. Public Hearing
 8. Executive Session
 9. Adjournment

WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING
MARCH 4, 2013

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News.

FLAG SALUTE

ROLL CALL

Members Present -

Members Absent –

Also Present -

SPECIAL PRESENTATION: MS. ROBYN MEEHAN-NJSBA

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NEW BUSINESS – ACTION WILL BE TAKEN

EDUCATION: Mrs. DaSilva will report on matters of education

213-143 - 2012-2013 PROGRESS TARGETS ACTION PLAN

BE IT RESOLVED, by the Woodland Park Board of Education, to approve the submission of the 2012-2013 Progress Targets Action Plan, to the County Office.

Roll Call:

FINANCE: Mrs. Keating will report on matters of finance.

2013-2014 BUDGET DISCUSSION

213-144-ADOPTION OF PRELIMINARY BUDGET FOR THE 2013-2014 SCHOOL YEAR

BE IT RESOLVED, by the Woodland Park Board of Education, County of Passaic, that the preliminary 2013-2014 School District Budget be approved as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$15,769,055	\$14,110,079
Total Special Revenue Fund	\$ 420,515	NA
Total Debt Service Fund	\$ 519,919	\$ 519,918
TOTALS	\$16,709,489	\$14,629,997

FURTHER RESOLVED: Included in the general fund budget is \$275,000 for excess costs to be withdrawn from the Board of Education's approved Capital Reserve Account to supplement the approved September 29, 2009 referendum of \$6,102,758 local share of referendum for any or all of the thirteen approved NJDOE Projects #'s 1 through 13, as needed;

FURTHER RESOLVED: Use of banked cap in the amount of \$53,796 to be included in base budget to fund escalating special education costs. The district intends to complete said purpose by June 2014.
 FURTHER RESOLVED that the Woodland Park Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$103,777. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Roll Call:

213-145 -TRAVEL REIMBURSEMENT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2012-2013 school year:

Roll Call:

Name	Activity	Date	Fee	Travel	Meals	Lodging
Teresa Carbonelli	The Many Facets of School Nursing	3/8-3/9 2013	\$199.00	\$19.91	None	None
Carlos Gramata	NJASCD Annual Conference	3/7/13	\$199.00	None	None	None

BUILDINGS & GROUNDS: Mr. Pascrell will report on matters of Buildings & Grounds.

213-146- USE OF FACILITIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve use of Memorial School Cafeteria, on March 23, 2013, for the Woodland Park Board of Recreation’s annual Bunny Breakfast. (BOE custodian(s) at contractual rate)

Roll Call:

NEW BUSINESS – ACTION WILL NOT BE TAKEN

213-APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 4, 2013 workshop meeting and the February 11, 2013 regular meeting.

Roll call vote

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the February 4, 2013 workshop meeting, the February 11, 2013 regular meeting.

Roll Call:

213-APPROVAL OF REGISTER REPORT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the February 2013 Register Report.

Roll Call:

PERSONNEL: Dr. Salemi will report on action to be taken at the regular meeting.

EDUCATION: Mrs. DaSilva will report on the Education Committee of February 25, 2013.

FINANCE: Mrs. Keating will report on action to be taken at the regular meeting.

213- SECRETARY/TREASURER REPORTS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2013 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2013 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call:

213-- APPROVAL OF BILL LIST

Motion by _____, Seconded by _____.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$

<u>Bill List No.</u>	<u>Amount</u>
72	
C73	
F74	
Total Bill List	\$

Roll Call:

213- TRANSFERS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of January 2013.

Roll Call:

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
30-000-400-450-20-06	Construction Services	\$ 571,536.00	\$256,746.62	\$ 828,282.82
30-000-400-450-20-07	Construction Services	\$ 260,497.22	(\$217,359.66)	\$ 43,137.56
30-000-400-450-30-13	Construction Services	\$ 53,255.93	(\$39,015.00)	\$ 14,240.93
30-000-400-610-00	Furniture/Supplies	\$ 36,617.06	(\$372.16)	\$ 36,244.90
11-000-100-566-00	Tuition Priv Sch Disab	\$ 531,494.00	\$ 28,300.00	\$ 559,794.00
11-000-230-530-00	Communications/Telephone	\$ 48,930.00	\$ 2,400.00	\$ 51,330.00
11-000-251-600-00	Supplies & Materials	\$ 7,600.00	\$ 300.00	\$ 7,900.00
11-000-291-241-00	Other Retirement Contrib	\$ 187,251.00	(\$15,000.00)	\$ 172,251.00
11-000-291-270-00	Health Benefits	\$2,101,110.00	(\$28,400.00)	\$2,072,710.00
11-190-100-610-30	General Supplies	\$ 93,100.00	\$ 12,400.00	\$ 105,500.00
30-000-400-390-10-03	Capital Proj Prof Service	\$ 31,385.38	\$ 5,046.67	\$ 36,432.05
30-000-400-390-20-06	Capital Proj Prof Service	\$ 62,867.12	\$ 17,533.71	\$ 80,400.83
30-000-400-350-30-13	Capital Proj Prof Service	\$ 15,465.47	\$ 696.00	\$ 16,161.47
30-000-400-450-10-03	Construction Services	\$ 756,426.95	(\$23,276.38)	\$ 733,150.57

213- PCEC – 2012-2013 TRANSPORTATION CONTRACT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PSESC for the following 2012-2013 bus route:

Roll Call:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
3079	Windsor Academy	D&M Tours	1	\$7,053.12+282.12	1/21/13-6/13

213-TRAVEL REIMBURSEMENT

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2012-2013 school year:

Roll Call:

Name	Activity	Date	Fee	Travel	Meals	Lodging
Eileen Cieslak	Math Work Stations to Reinforce Common Core Math Standards	5/7/2013	\$219.00	\$8.06	None	None

BUILDINGS & GROUNDS: Mr. Pascrell will report on action to be taken at the regular meeting.

POLICY: Mrs. DaSilva will report on action to be taken at the regular meeting.

OLD BUSINESS:

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at _____pm by _____, seconded by _____

Motion to return to Regular Session at _____pm by _____, seconded by _____

ADJOURNMENT

Motion to adjourn at ___ p.m. by _____, Seconded by _____

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION
MARCH 4, 2013

ITEMS DISCUSSED: