

**WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**DECEMBER 16, 2013**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Maria Flynn, Ron Pascrell, Tom Bolen, Bob Kassai

Members Absent – Tanya DaSilva, Dina Bargiel arrived at 7:05

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino

**214-112 - APPROVAL OF MINUTES**

Motion by PASCRELL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the November 18, 2013, regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the November 18, 2013, regular meeting.

Roll Call: 7 YES

**214-113 - APPROVAL OF REGISTER REPORT**

Motion by MITCHELL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the November 2013 Register Report.

Roll Call: 7 YES

**BOARD ACTION**

**PUBLIC HEARING –(AGENDA ITEMS ONLY)**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD

**SUPERINTENDENT'S REPORT**

Ms. Baldwin updated everyone on the schools winter concerts. She also stated that we are moving forward on curriculum issues.

## **BOARD ATTORNEY'S REPORT**

Nothing to report at this time.

### **NEW BUSINESS**

**PERSONNEL:** Dr. Salemi reported on matters of personnel:

#### **214-114 - NEW SUBSTITUTES**

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for December of the 2013-2014 school year per the Passaic County Educational Services Commission.

Roll Call: 7 YES, 1 ABSTENSION - BARGIEL

#### **214-115 - AMENDMENT OF SALARY**

Motion by SALEMI, Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to amend the salaries of Dalia Alhatto, part time aide at CO, Marie Hickey and Daniella Price, part time aides at BG, to \$14.77/hr., effective 12/17/13.

Roll Call: 8 YES

#### **214-116 - APPROVAL OF LUNCH AIDES FOR 2013-2014 SCHOOLYEAR**

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the Helen Zernieri, as a lunch aide at Memorial, for the 2013-2014 school year, at a rate of \$13.64/hr., not to exceed 7.5 hrs./week, no benefits, effective TBD.

Roll Call: 8 YES

#### **214-117 - NEW HIRE – PT CLASSROOM AIDE**

Motion by SALEMI, Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify the appointment of the Samantha Binetti, as a part time classroom aide at CO, at a rate of \$13.64/hr., not to exceed 27.5 hrs per week, no benefits, retroactive to 12/2/13.

Roll Call: 8 YES

#### **214-118 - APPROVAL OF MEDICAL LEAVE REPLACEMENT TEACHER**

Motion by SALEMI, Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify the appointment of Debra Boyle, as a medical leave replacement teacher at Charles Olbon School, at a rate of \$175 per diem, no benefits, effective December 9, 2013 – February 13, 2014.

Roll Call: 8 YES

#### **214-119 - ACCEPTANCE OF RESIGNATION**

Motion by SALEMI, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Lydia Braen, part time aide at Charles Olbon School, effective December 20, 2013.

Roll Call: 7 YES, 1 RECUSAL – BOLEN

**214-120 - APPOINTMENT OF SUBSTITUTE CUSTODIANS**

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jeremias Rivera and Robert Mateja, as district substitute custodians, at a rate of \$20/hr.

(Both have Black Seal License)

Roll Call: 8 YES

**EDUCATION:** Ms. Flynn reported on matters of education:

**214-121 - HIB DECISION**

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2014-02, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

**214-122 - HIB DECISION**

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2014-03, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

**214-123 - HIB DECISION**

Motion by FLYNN Seconded by KEATING

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2014-04, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

**FINANCE:** Mrs. Keating reported on matters of finance:

**214-124 - SECRETARY/TREASURER REPORTS**

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of October 2013, "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of October 31, 2013, the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

Roll Call: 8 YES

**214-125 - APPROVAL OF BILL LISTS**

Motion by KEATING, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of **\$250,826.30**

<u>Bill List No.</u>	<u>Amount</u>
#71	\$191,627.94
C72	\$ 2,040.00
L21	\$ 57,158.36

Roll Call: 8 YES

**214-126 - TRANSFERS**

Motion by KEATING Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of October 2013.

Roll Call: 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-566-00	Tuition Priv Sch Disab	\$ 546,971.00	(\$ 30,000.00)	\$ 516,971.00
11-000-216-320-00	Students-Speech/Rel Serv	\$ 273,270.00	\$ 30,000.00	\$ 303,270.00
11-000-263-610-00	Grounds Supplies	\$ 4,590.00	\$ 2,000.00	\$ 6,590.00
11-000-291-260-00	Workmen's Comp	\$ 108,657.00	\$ 1.00	\$ 108,658.00
11-000-291-270-00	Health Benefits	\$2,204,383.00	(\$ 3,501.00)	\$2,200,882.00
11-130-100-101-00	Grades 6-8 Salaries	\$2,016,800.00	\$ 1,000.00	\$2,017,800.00
11-204-100-610-20	LLD-General Supplies	\$ 2,310.00	\$ 500.00	\$ 2,810.00
12-000-400-450-00	Construction Services	\$ 275,000.00	\$165,829.00	\$ 440,929.00
30-000-400-390-20-06	Capital Proj Prof Servc	\$ 16,645.87	\$ 4,874.54	\$ 21,520.41
30-000-400-450-10-02	Construction Services	\$ 50,000.00	\$129,447.28	\$ 179,447.28
30-000-400-450-10-03	Construction Services	\$ 16,816.26	(\$16,816.26)	\$ 0.00
30-000-400-450-20-06	Construction Services	\$ 759,181.00	\$ 11,941.72	\$ 771,122.84
30-000-400-450-20-06	Construction Services	\$ 771,122.84	\$145,552.72	\$ 916,675.56
11-000-291-241-00	Other Retirement Contrib	\$ 592.12	\$ 310.46	\$ 902.58
11-000-291-241-00	Other Retirement Contrib	\$ 902.58	\$ 253.44	\$ 1,156.02
11-130-100-101-00	Grades 6-8 Sal of Teach	\$ 296,715.00	\$ 1,000.00	\$ 297,715.00
40-701-510-834	Interest on Bonds	\$ 0.00	\$116,175.63	\$ 116,175.63

**BUILDINGS & GROUNDS:** Mr. Pascrell reported on Buildings & Grounds matters:

Mr. Pascrell commended the custodial staff on handling the snow removal and clean up. He informed the Board that 14 bid packets have been picked up so far for the project at School #1.

Mrs. Bargiel asked if we can look into the lighting in the Charles Olbon gym.

**POLICY:** Mrs. Mitchell reported on Policy matters:

**214-127 - 2<sup>nd</sup> READING AND ADOPTION OF NEW POLICIES**

Motion by MITCHELL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policies:

Roll Call: 8 YES

<u>POLICY #</u>	<u>POLICY NAME</u>	<u>MANDATED/RECOMMENDED</u>
3232	Tutoring Services	Recommended

3144.12	Certification of Tenure Charges-Inefficiency	Mandated
3144.3	Suspension upon Certification of Tenure Charges	Recommended
3372	Teaching Staff Member Tenure Acquisition	Recommended
3373	Tenure Upon Transfer or Promotion	Recommended
3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	Mandated
3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	Mandated
3224	Evaluation of Principals, Vice Principals & Assistant Principals	Mandated

**OLD BUSINESS**

**PUBLIC HEARING**

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Patricia Ryan – President of Charles Olbon HSA

Mrs. Ryan said she needed in writing the agreement to pay custodians for HSA meetings. Ms. Baldwin said there was a miscommunication as to payment of custodians and that she will be at the January 7, 2014 HSA meeting to clarify.

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:25 pm by FLYNN, seconded by MITCHELL  
Voice Vote: 8 YES

Motion to return to Regular Session at 8:30 pm by MITCHELL, seconded by BARGIEL  
Voice Vote : 8 YES

**ADJOURNMENT**

Motion to adjourn at 8:30 p.m. by MITCHELL, Seconded by BARGIEL

Voice Vote – 8 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**  
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**ITEMS DISCUSSED:**

- Superintendent discussed WPEA ULP
- The Board discussed negotiations
- The Board discussed Superintendent Search