

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting April 30, 2012
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
Brophy Lane
Woodland Park, NJ
at 6:30 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING

April 30, 2012

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Reports**
 - 8. Public Hearing**
 - 9. Secretary's Reports**
 - 10. Treasurer's Reports**
 - 11. Bill List**
 - 12. Transfers**
 - 13. Committee Reports**
 - 14. Superintendent's Report**
 - 15. Communications**
 - 16. Old Business**
 - 17. New Business**
 - 18. Board Attorney's Report**
 - 19. Public Hearing**
 - 20. Adjournment**

WOODLAND PARK BOARD OF EDUCATION

REGULAR MEETING

April 30, 2012

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present - *Bob Kassai, Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Tom Bolen*

Members Absent – Dina Bargiel (arrived at 6:35pm)

Also Present – John DiGiovachino, Tom DiFluri, Michele Addice, Jeff Merlino

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 6:32 p.m. by KEATING, seconded by DASILVA.

Voice Vote – 8 YES

Motion to return to Regular Session at 8:00 p.m. by DASILVA, seconded by PASCRELL.

Voice Vote – 9 YES

APPROVAL OF MINUTES

Motion by, BARGIEL seconded by, PASCRELL to approve the minutes of the March 12, 2012 workshop meeting and the March 19, 2012 regular meeting.

Roll call vote – 9 YES

APPROVAL REGISTER REPORT

Motion by DASILVA seconded by BARGIEL to approve the March 2012 Register Report

Roll call vote – 9 YES

Terri Albrecht, representative for DoorDam, discussed proposal to flood proof Memorial School.

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent after the meeting or later at a mutually convenient time.

Tina Davis – Casson Lane

Ms. Davis discussed an email she received in favor of the dress code from another parent. Mr. Merlino told her that this was not Board business.

REPORT OF THE SECRETARY

Motion by BARGIEL, Seconded by SALEMI , to approve the attached report of the Secretary for the month of March 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 9 YES

TREASURER’S REPORT

Motion by BARGIEL , Seconded by SALEMI , to approve the attached Treasurer’s Report for the month of March 2012.

Roll Call Vote – 9 YES

APPROVAL OF BILL LIST

Motion by BARGIEL , Seconded by PASCHELL .to approve the attached list of bills in the amount of \$ 532,549.16 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
C55	\$111,203.76
56	\$320,932.91
F57	\$100,412.49
Total Bill Lists	\$532,549.16

Roll Call Vote - 9 YES

TRANSFERS

Motion by KASSAI , Seconded by BARGIEL to approve the attached list of transfers for the month of March 2012.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
30-000-400-390-10-03	Capital Proj Prof Service	\$107,077.89	\$31,218.98	\$138,296.87
30-000-400-390-20-07	Capital Proj Prof Service	\$22,495.00	\$12,743.00	\$35,238.72
30-000-400-450-10-03	Construction Services	\$1,424,613.54	(\$31,218.98)	\$1,393,394.56
30-000-400-450-20-07	Construction Services	\$1,394,832.64	(\$35,021.13)	\$1,359,811.51
30-000-400-610-00	Furniture/Supplies	\$0.00	\$22,277.41	\$22,277.41
11-000-219-390-00	Other Purch Prof & Tech	\$22,500.00	\$2,000.00	\$24,500.00
11-000-222-500-00	Other Purch Services	\$108,112.00	\$2,000.00	\$107,112.00
11-000-251-340-00	Purchased Tech Services	\$26,324.00	\$5,400.00	\$31,724.00
11-000-251-600-00	Supplies & Materials	\$7,900.00	\$400.00	\$8,300.00
11-000-252-600-00	Supplies & Materials	\$9,174.00	\$100.00	\$9,274.00
11-000-261-420-00	Clean Repair & Maint Svc	\$73,854.00	\$4,000.00	\$77,854.00
11-000-262-300-00	Purch Prof & Tech Svc	\$24,991.00	\$700.00	\$25,691.00
11-000-262-520-00	Insurance	\$64,694.00	\$3,046.00	\$67,740.00
11-000-262-621-00	Natural Gas	\$135,467.00	(\$24,266.00)	\$111,201.00
11-000-263-420-00	Grounds Repair Services	\$5,701.00	\$1,300.00	\$7,001.00
11-190-100-610-00	General Supplies	\$46,300.00	\$5,000.00	\$51,300.00
11-190-100-610-30	General Supplies	\$84,864.00	\$300.00	\$85,164.00
11-214-100-610-20	Autism General Supplies	\$4,859.00	\$20.00	\$4,879.00
11-000-291-241-00	Other Retirement Contrib	\$184,826.26	\$131.83	\$184,958.09
11-000-291-241-00	Other Retirement Contrib	\$184,958.09	\$131.42	\$185,089.51

Roll Call Vote – 9 YES

COMMITTEE REPORTS

Mrs. DaSilva stated that the WPPSA Roundtable Committee will meet on May 9.

Mr. Pascrell informed everyone that Memorial gym floor is complete. BG construction is moving along quickly and almost complete.

Mr. Kassai commented on the DoorDams and stated that the issue with the security cameras is being resolved.

Mrs. Mitchell stated that the Board had a joint meeting with the Mayor & Council to discuss shared services.

SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION

April 30, 2012

SUPERINTENDENT WILL DISCUSS

The Interim Superintendent was pleased to announce the Memorial School was picked to participate in the Roots Program, an anti-bullying program, sponsored by Rutgers. He also said that about 75% of parent's re-registered their children. A notice will go out to those who still need to register. The last day of school will be on June 19th. He also said an open house of Memorial is being planned for the new cafeteria and gym.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by DASILVA Seconded by PASCRELL to accept the recommendation of the Superintendent to approve the following consent agenda number 212-223 through 212-227.

Roll Call Vote – 9 YES

212-223 - APPROVAL OF SUBSTITUTE LIST

The Superintendent recommends approval of the attached lists of new substitutes for March of the 2011-2012 school year.

212-224 -APPROVAL STAFF CLASS CHANGE

The Interim Superintendent recommends ratification of approval to allow the following class changes based on the attainment of additional college credits.

Retro from February 1, 2012 for the staff listed below:

Stephen Scholtz – from Class I, Step 5, \$51,515 to Class II, Step 5, \$57,965

212-225- LEASE RENEWAL-WEST PATERSON SCHOOL AGE CHILD CARE

The Interim Superintendent, upon the advice of the Business Administrator, recommends approval to renew lease agreement between the Woodland Park Board of Education and West Paterson School Age Child Care for the 2012-2013 school year. (Enclosure)

212-226 -TRANSPORTATION CONTRACTS

The Interim Superintendent, upon the advice of the Business Administrator, recommends approval of contract with Passaic County Educational Services Commission for the following special education bus routes:

Route #	School (s)	Contractor	# of Students	Estimated Cost per route (incl. surcharge)	Starting Date
THOM2	Thomas Edison School	Town & Country	1	\$6,731 + 269.24	3/27/12-6/12

212-227 -STAFF WORKSHOPS

To approve the attendance of the listed district employees at the listed training and informational programs, and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

Program Name	Date	Employee Name/s	No. Attending	Approx. Event Cost	Total Cost
Handle With Care	5/21/12 - 5/23/12	Kellie Tomago	1	\$600.00	\$600.00

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212 -228 - APPROVAL OF HOME INSTRUCTION

The Interim Superintendent requests ratification of Board approval for Home Instruction for a Beatrice Gilmore student (32009) for five hours per week, at a rate of \$33/hr., until student is accepted into a private day facility. Instruction to be provided by Amy Buchanan.

Motion by BOLEN, Seconded by PASCHELL

Roll Call Vote- 9 YES

212-229- SUMMER CUSTODIAL HELP

The Interim Superintendent and Business Administrator recommend approval to hire college/high school summer help, 6 students x 35 days @ 5/hrs. per day x \$10/hr. = \$10,500

Motion by BOLEN, Seconded by PASCHELL

Roll Call Vote-9 YES

212-230- PCEC SHARED TECHNOLOGY SERVICES AGREEMENT

The Business Administrator recommends approval of contract with Passaic County Educational Services Commission to provide full range of onsite technology services to the district at an annual cost of 90,000 + overtime as needed, capped at \$5,000/yr., for the 2012-2013 school year.

Motion by KASSAI, Seconded by BOLEN

Roll Call Vote- 9 YES

212-231 -SUBSTITUTE CUSTODIANS

The Interim Superintendent recommends the emergent hire of the following on-call substitute custodians, @ \$15/hr, no benefits. (All have Black Seal License)

Rafael Contreras, Philip Federico, Julio Rodriguez, Anthony Tajerian

Motion by BOLEN, Seconded by PASCHELL

Roll Call Vote- 9 YES

212-232 - TESCO LIBRARY FURNITURE – AWARD OF STATE CONTRACT

The Business Administrator recommends award of NJ State Contract # A66914 to Tesco Library Furniture to replace existing furniture damaged by Hurricane Irene. Total cost \$53,410.74 (To be reimbursed by insurance company)

Motion by PASCHELL, Seconded by BOLEN

Roll Call Vote- 9 YES

212-233 - 2012-2013 STAFF ASSIGNMENTS

The Interim Superintendent recommends approval for staffing assignments, including renewals, non-renewals and transfers for the 2012-2013 school year, as attached.

Motion by KASSAI, Seconded by DASILVA

Roll Call Vote- 5 YES, 3 NO – BARGIEL, BOLEN, PASCHELL, 1 ABSTENTION - HAYEK

ADDENDUM TO SUPERINTENDENT'S REPORT

212-234 - 2012-2013 TRANSPORTATION CONTRACT RENEWAL-DURHAM SCHOOL SERVICES

Approval to renew transportation contract with Durham School Services, for two bus routes, at the State permitted CPI increase of 1.89%, for the 2012-2013 school year as follows:

TIER#	ROUTE#	CONTRACTOR	PER DIEM
1	MBG-T1	DURHAM	\$122.87
1	CO-T1	DURHAM	\$122.87
1	MBG-T2	DURHAM	\$122.87
1	CO-T2	DURHAM	\$122.87

Motion by BARGIEL , Seconded by SALEMI

Roll Call Vote- 9 YES

COMMUNICATIONS

None

OLD BUSINESS

The Board asked Mr. DiFluri if he checked the Geese Control contract to make sure they were to service the areas twice a day, daily. He said it does and they assured that they are adhering to the contract. Mrs. Keating read a list of grant applications that were submitted and/or in the process of being considered for submission from Millenium.

NEW BUSINESS

Mrs. Hayek commended Mr. Sans on the Autism Awareness fundraiser he coordinated at Memorial School. Mrs. DaSilva thanked Mr. Gramata & Mr. Krakower for sponsoring Parent Night for NJASK. Mrs. Bargiel commended Mrs. Parker & Ms. Tomago on the Autism Awareness fundraiser dinner they coordinated.

BOARD ATTORNEY'S REPORT

None

PUBLIC HEARING

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Linda Dewey – Principal Charles Olbon

Ms. Dewey also commended Mrs. Parker & Ms. Tomago for all their effort for Autism Week at Charles Olbon. She invited the Board to the 1st Grade Concert, Kindergarten Moving Up Ceremony and Field Day.

ADJOURNMENT

Motion to adjourn at 8:55 p.m. by BOLEN, Seconded by PASCRELL

Voice Vote – 9 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION

April 30, 2012

ITEMS DISCUSSED:

- Board discussed 2012-2013 Staffing Plan
 - a) Every Aide must attend CPR training prior to hire
 - b) Mr. Silverstein entered executive session at 7:15 to discuss teacher transfers from Memorial School. He left the meeting at 7:30.
- Mr. Merlino updated Board on negotiations with WPEA – mediation scheduled for May 7th.