

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**
In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting August 15, 2011
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
Brophy Lane
Woodland Park, NJ
at 6:30 PM

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING MINUTES

August 15, 2011

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Report**
 - 8. Public Hearing**
 - 9. Secretary's Reports**
 - 10. Treasurer's Reports**
 - 11. Bill List**
 - 12. Transfers**
 - 13. Committee Reports**
 - 14. Superintendent's Report**
 - 15. Communications**
 - 16. Old Business**
 - 17. New Business**
 - 18. Board Attorney's Report**
 - 19. Public Hearing**
 - 20. Adjournment**

WOODLAND PARK BOARD OF EDUCATION

REGULAR MEETING MINUTES

August 15, 2011

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

****Cameraman was not available to videotape meeting**

FLAG SALUTE

ROLL CALL

Members Present –*Robert Kassai, Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva*

Members Absent – Dina Bargiel, Tom Bolen

Also Present - John DiGiovachino, Tom DiFluri, Michele Addice, Jeff Merlino

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:**

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) **The board does/does not expect to take action after Executive Session.**

Motion to go into Executive Session at 6:35 p.m. by DASILVA, seconded by PASCRELL .

Voice Vote – 7 YES

Motion to return to Regular Session at 7:45 p.m. by SALEMI , seconded by PASCRELL .

Voice Vote – 7 YES

APPROVAL OF MINUTES

Motion by, KEATING seconded by, PASCRELL to approve the minutes of the July 11, 2011 workshop meeting, the July 18, 2011 regular meeting and the June 20, 2011 regular meeting.

Roll call vote - 7 YES

REGISTER REPORT

Motion by KEATING seconded by SALEMI to approve the JUNE 2011 Register Report

Roll call vote – 7 YES

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

Stephania Cohen – Mill Pond Rd. – Ms. Cohen had some suggestions as to the Bullying Policy. She wanted to make sure that all teachers of students who are being bullied are aware of the situation. She also feels that the parents should be responsible for their children.

Sandi Lazarra – Ms. Lazarra wanted permission to start an “Angel Tree” for the upcoming holiday season to support the less fortunate in our district.

REPORT OF THE SECRETARY

Motion by DASILVA Seconded by HAYEK, to approve the attached report of the Secretary for the month of June 2011 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of June 30, 2011 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 7 YES

TREASURER’S REPORT

Motion by SALEMI, Seconded by PASCRELL, to approve the attached Treasurer’s Report for the month of June 2011.

Roll Call Vote – 7 YES

APPROVAL OF BILL LIST

Motion by DASILVA , Seconded by HAYEK .to approve the attached list of bills in the amount of \$ 854,96134 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
C63	\$294,325.41
64	\$560,635.93
Total Bill Lists	

Roll Call Vote - \$854,961.34

Mrs. Keating wanted to point out that \$392 charged by Lindabury, McCormick, Eastabrook & Cooper were related to the ethics charges that were filed against her.

TRANSFERS

Motion by KASSAI , Seconded by KEATING to approve the attached list of transfers for the month of June 2011.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-100-00	Salaries Speech/Rel Serv	\$ 300,145.00	\$ 16,674.00	\$ 316,819.00
11-000-219-105-00	Salaries Sec & Cler Ast	\$ 38,578.00	\$ 1.00	\$ 38,579.00
11-000-221-102-00	Sal of Supervisor of Ins	\$ 99,000.00	\$ 664.00	\$ 99,684.00
11-000-222-177-00	Salaries of Techcoordinator	\$ 61,632.00	\$ 9,800.00	\$ 71,432.00
11-000-230-100-00	Salaries Administration	\$ 205,623.00	(\$98,199.00)	\$ 107,424.00
11-000-240-103-00	Salaries Principals	\$ 448,750.00	(\$37,000.00)	\$ 411,750.00
11-000-240-105-00	Salaries Secretaries	\$ 153,481.00	\$ 800.00	\$ 154,281.00
11-000-251-100-00	Salaries	\$ 290,603.00	(\$29,000.00)	\$ 261,603.00
11-000-261-100-00	Salaries Plant	\$ 200,890.00	\$ 3,821.00	\$ 204,711.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 60,582.00	\$ 3,314.00	\$ 63,896.00
11-000-262-100-00	Salaries Cust & Play Aid	\$ 301,106.00	\$ 29,366.00	\$ 330,472.00
11-000-262-622-00	Electricity	\$ 130,257.00	\$ 20,783.00	\$ 151,040.00
11-000-291-270-00	Health Benefits	\$1,955,295.00	(\$131,000.00)	\$1,824,295.00
11-000-310-930-00	Trans to Cover Def Food	\$ 60,778.00	\$ 14,753.00	\$ 75,531.00
11-120-100-101-00	Grades 1-5 Sal of Teach	\$1,842,025.56	\$ 56,056.00	\$1,898,081.56
11-130-100-101-00	Grades 6-8 Sal of Teach	\$1,811,390.00	\$107,015.00	\$1,918,405.00
11-204-100-101-00	Sal of Teachers Sp. Ed.	\$ 227,217.00	\$ 25,489.00	\$ 252,706.00
11-204-100-106-00	Other Sal. For Inst.	\$ 203,876.00	\$ 10,663.00	\$ 214,539.00
11-213-100-101-00	Salaries Resource Room	\$ 771,333.00	(\$4,000.00)	\$ 767,333.00
20-231-100-100-00-11	Title IA Imp Bas Pro Sal	\$ 151,322.00	\$ 7,076.00	\$ 158,398.00
20-231-200-200-00-11	Title IA Improv Benefits	\$ 30,265.00	(\$7,076.00)	\$ 23,189.00
20-237-100-100-00-11	Title II A Salaries	\$ 8,500.00	\$ 397.00	\$ 8,897.00
20-237-200-200-00-11	Title II A Benefits	\$ 1,700.00	(\$397.00)	\$ 1,303.00
20-260-100-100-00-11	Title III Salaries	\$ 11,436.00	\$ 535.00	\$ 11,971.00
20-260-200-200-00-11	Title III Emp Benefits	\$ 2,287.00	(\$535.00)	\$ 1,752.00
30-000-400-390-10-02	Capital Proj Prof Servc	\$ 0.00	\$12,478.81	\$ 12,478.81
30-000-400-390-20-07	Capital Proj Prof Servc	\$ 179,809.33	\$ 16.23	\$ 180,069.81
30-000-400-390-30-10	Capital Proj Prof Servc	\$ 111,347.64	\$ 2,056.00	\$ 111,363.87
30-000-400-390-30-11	Capital Proj Prof Servc	\$ 66,273.40	(\$12,478.81)	\$ 68,329.40
30-000-400-450-10-02	Construction Services	\$ 196,484.00	\$ 260.48	\$ 184,005.19
30-000-400-450-20-07	Construction Services	\$1,578,496.67	(\$260.48)	\$1,578,236.19
30-000-400-450-30-11	Construction Services	\$ 365,262.10	(\$2,072.23)	\$ 363,189.87

11-130-100-101-00	Grades 6-8 Sal of Teach	\$1,926,415.37	(\$8,011.01)	\$1,918,404.36
20-231-100-100-00-11	Title IA Bas Pro Sal	\$ 151,319.14	\$ 7,078.86	\$ 158,398.00
20-231-100-300-00-10	Title IA Purc Prof 09/10	\$ 15,657.00	(\$2,822.85)	\$ 12,834.15
20-231-200-300-00-11	Title IA Purchased Profe	\$ 7,050.00	\$ 1,521.00	\$ 8,571.00
20-237-100-100-00-11	Title IIA Salaries	\$ 8,500.00	\$ 397.00	\$ 8,897.00
20-237-200-300-00-11	Title IIA Prof Serv	\$ 9,350.00	(\$600.00)	\$ 8,750.00
20-237-200-500-00-11	Title IIA Other Purc Ser	\$ 6,248.98	\$ 421.02	\$ 6,670.00
20-260-100-100-00-11	Title III Salaries	\$ 11,435.85	\$ 535.15	\$ 11,971.00
40-701-510-834	Interest on Bonds	\$ 263,815.01	\$25,976.25	\$ 289,791.26

Roll Call Vote - 7 YES

COMMITTEE REPORTS

Buildings & Grounds – Mr. Pascrell stated that construction is coming along. Neil Vanderhorn, construction manager for Turner Construction, updated the Board on construction status. Mr. Pascrell also stated that he will be asking the Borough to contribute with the cost of geese control.

Policy – Mr. Kassai stated that he will be giving Mr. DiFluri a list of job descriptions as per the NJSBA guidelines.

SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION

August 15, 2011

SUPERINTENDENT WILL DISCUSS

The Interim Superintendent announced that Mr. Gramata, BG's Principal, will hold a Meet & Greet for families of BG students on 8/30/11. He also stated that he will hold a new teacher/staff orientation on 8/31. Staff will report on 9/1, then on 9/6 for a full in-service day. Students will start on 9/7, which is a full day.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by DASILVA Seconded by KEATING to accept the recommendation of the Superintendent to approve the following consent agenda number 212-81 through 212-83.

Roll Call Vote – 7 YES

212-81- REVISION AND ADOPTION OF EXISTING POLICIES & REGULATIONS

The Interim Superintendent recommends approval and adoption of the following revised existing Board Policies and Regulations:

<u>Policy/Regulation Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
5512	Harassment, Intimidation, and Bullying	Mandated

212-82- MATERNITY LEAVE – CLAUDIA MONAGHAN

The Interim Superintendent recommends approval of request for maternity/disability leave for Claudia Monaghan, teacher at Charles Olbon School. Under the Federal Family Leave Act, leave will begin on or about September 30, 2011 through December 31, 2011, utilizing accumulated sick time – subject to receipt of medical certification confirming disability beyond November 25, 2011. NJ Family Leave to run consecutive with Federal Family Leave for twelve weeks (approximately March 31, 2012.) In addition, request for maternity leave until September 2012. Health benefits shall be maintained during period under Federal and NJ Family Leave only. All leave beyond utilization of sick time shall be unpaid. Return to work September 1, 2012.

212-83- TRANSPORTATION CONTRACTS

The Interim Superintendent, upon the advice of the Business Administrator, recommends approval of the contract with Passaic County Educational Services Commission for the following special education summer bus routes:

Route #	School (s)	Contractor	# of Students	Estimated Cost per route (incl. surcharge)	Starting Date
244	Windsor Lrng Center	Town & Country	2	2,560.75 +102.43	7/5/11
337	PC CP Center	Scholastic Bus	2	4,838.80 +193.55	7/1/11
353	Charles Olbon	D&M Tours	20	8,503.32 +340.13	6/27/11
408	Glenview Academy	First Student (Laidlaw)	1	2,819.21 +112.77	7/11/11
413	New Beginnings	Rudco, Inc.	1	2,990.27 +119.61	7/11/11
437	Norman Bleshman	First Student (Laidlaw)	1	1,623.83 +64.95	7/6/11
857	Prospect Park School	Station Wagon	2	3,037.60 +121.50	7/6/11
534	Virginia Sawtelle	Rudco, Inc.	1	1,871.67 +74.87	7/21/11

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212-84- FACILITIES USE – MEMORIAL FIELD & GYM

Board approval is requested by the WP First Aid Squad for use of Memorial Field & Gym to host the Atlantic Air One Landing Zone Safety Program. Date requested is either September 25th, or October 1st, depending on B&G Club schedule. First Aid Squad will compensate custodian used for event. See Attached

Motion by DASILVA , Seconded by KASSAI

Roll Call Vote- 7 YES

212-85- PART TIME LUNCH/PLAYGROUND AIDES-MEMORIAL

The Interim Superintendent on the advice of Memorial School Principal, Charles Silverstein, recommends the hiring of the following lunch/playground aides: Celeste Cannataro, Antoinette Panicci, Imre Inal, James Pescatore, Gladys Tiongco, Georgette Casale, Sheila Ziccardi, Marissa Baldecci, Joan Malinowski, for no more than 2 hours per day, at a rate of \$13.64/hr. with no benefits.

Motion by HAYEK , Seconded by KASSAI

Roll Call Vote- 7 YES

212-86- PART TIME LUNCH/PLAYGROUND AIDES – BEATRICE GILMORE

The Interim Superintendent recommends the hiring of the following lunch/playground aides: Marlene Bonilla, Angela Bastante and Gloria Ortiz for no more than 2 hours per day, at a rate of \$13.64/hr. with no benefits.

Motion by HAYEK , Seconded by KEATING

Roll Call Vote- 7 YES

212-87- STUDENT CODE OF CONDUCT

The Interim Superintendent requests Board of Education approval of the 2011-2012 Woodland Park School District Student Code of Conduct. (See Attached)

Motion by KASSAI , Seconded by DASILVA

Roll Call Vote- 7 YES

212-88- AWARD OF CONTRACT – AIR CONDITIONING MEMORIAL

The Business Administrator in consultation with the Buildings & Grounds Committee, recommends award of contract to Salomone Brothers, in the amount of \$28,500, to provide and install split air conditioning system in Memorial School Teacher's room & Principal's and Nurse's office.

Quotes received: Salomone Bros. - \$28,500
H&S Construction - \$29,207
York Construction - \$41,083

Motion by PASCRELL , Seconded by SALEMI

Roll Call Vote- 7 YES

ADDENDUM TO SUPERINTENDENT'S REPORT

212-89 -OUT OF DISTRICT PLACEMENT

The Interim Superintendent recommends approval of Student #12-12 to attend the Arc of Essex County at a rate of \$299.50 per day plus transportation costs.

Motion by HAYEK , Seconded by PASCRELL

Roll Call Vote- 7 YES

COMMUNICATIONS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

NONE

BOARD ATTORNEY'S REPORT

NONE

PUBLIC HEARING

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NO ONE WISHED TO BE HEARD

ADJOURNMENT

Motion to adjourn at 8:25 p.m. by DASILVA , Seconded by KEATING

Voice Vote – 7 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

August 15, 2011

ITEMS DISCUSSED:

- Board reviewed proposed job description and employment contract for A.S.
- Mr. Merlino updated Board on WPEA grievance regarding school nurse