

WOODLAND PARK BOARD OF EDUCATION

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Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting February 27, 2012
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 6:30 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING MINUTES

February 27, 2012

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Reports**
 - 8. Public Hearing**
 - 9. Secretary's Reports**
 - 10. Treasurer's Reports**
 - 11. Bill List**
 - 12. Transfers**
 - 13. Committee Reports**
 - 14. Superintendent's Report**
 - 15. Communications**
 - 16. Old Business**
 - 17. New Business**
 - 18. Board Attorney's Report**
 - 19. Public Hearing**
 - 20. Adjournment**

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 27, 2012

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present – *Robert Kassai, Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Dina Bargiel*

Members Absent – *Tom Bolen (arrived a 6:40), John DiGiovachino*

Also Present - *Tom DiFluri, Michele Addice, Jeff Merlino*

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 6:30 p.m. by DASILVA, seconded by BARGIEL .

Voice Vote – 8 YES

Motion to return to Regular Session at 8:07 p.m. by DASILVA, seconded by BARGIEL .

Voice Vote – 9 YES

APPROVAL OF MINUTES

Motion by, BOLEN seconded by, BARGIEL to approve the minutes of the January 9, 2012 workshop meeting and the January 16, 2012 regular meeting.

Roll call vote – 9 YES

APPROVAL REGISTER REPORT

Motion by SALEMI seconded by BARGIEL to approve the January 2012 Register Report

Roll call vote – 9 YES

Mrs. Mitchell read a statement concerning the lead based paint found at Beatrice Gilmore School.

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

Steven Schultz and Kelly Tomago – Co-Presidents WPEA

Mr. Schultz and Ms. Tomago addressed some concerns the WPEA have. They were upset that it took 3 emails before they received a response about concerns over health & safety issues at the schools. They said they were still waiting for a resolution on a matter concerning a substitute teacher and board member over a Facebook incident. They said they had asked for a public apology and that this substitute be removed from the substitute list. They also feel that a teacher should sit on the Education Committee, as they would have important input as to what's in the best interest of the students.

Linda Dewey – Principal CO

Ms. Dewey wanted to let the Board know CO will have a motivational speaker presenting on March 12.

REPORT OF THE SECRETARY

Motion by DASILVA, Seconded by PASCARELL, to approve the attached report of the Secretary for the month of January 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 9 YES

TREASURER'S REPORT

Motion by KEATING , Seconded by PASCARELL , to approve the attached Treasurer's Report for the month of January 2012.

Roll Call Vote – 9 YES

APPROVAL OF BILL LIST

Motion by PASCARELL , Seconded by BARGIEL .to approve the attached list of bills in the amount of \$1,140,470.68 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
#80	\$ 450,802.79
#C51	\$ 562,023.96
#F50	\$ 79,963.08
L4	\$ 47,680.85
Total Bill Lists	\$1,140,470.68

Roll Call Vote - 9 YES

TRANSFERS

Motion by DASILVA , Seconded by BARGIEL to approve the attached list of transfers for the month of January 2012.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-320-00	Student-Speech/Rel Serv	\$284,483.00	(\$4,630.00)	\$279,853.00
11-000-240-600-20	Supplies & Materials	\$ 3,000.00	\$1,600.00	\$ 4,600.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 69,954.00	\$1,900.00	\$ 71,854.00
11-000-263-420-00	Grounds Repair Services	\$ 5,101.00	\$ 600.00	\$ 5,701.00
11-000-291-241-00	Other Retirement Contrib	\$184,214.00	\$ 500.00	\$184,714.00
11-204-100-610-30	LLD-General Supplies	\$ 2,225.00	\$ 30.00	\$ 2,255.00

Roll Call Vote – 9 YES

COMMITTEE REPORTS

Mr. Kassai said he was at BG during the lead testing and gave several websites the public could use if they wanted more information on lead based paint. He also said the Paterson Bd of Health would provide free blood tests if you feel you need to be tested.

Mrs. Keating said they would be voting on the preliminary budget tonight.

Mr. Salemi said the Negotiations & Personnel Committee will meet for the 3rd time on 2/29 to discuss the WPEA contract.

Mr. Pascrell had Neil Vanderhorn of Turner Construction give a status update on the construction projects going on at all three schools.

Mrs. DaSilva that a Roundtable meeting will be held on 2/29.

Mrs. Bargiel said the Ed Committee met on 2/21. They reviewed the gifted & talented curriculum. They discussed the directive given to the staff by Dr. DiGiovachino having the teachers copy all homework & tests for each student, to be sent home weekly, signed and returned. They were happy that as of now 92 students have signed up for ASK test prep. They also addressed topics to be discussed at their next meeting.

Mrs. Mitchell let everyone know that you can now follow Beatrice Gilmore School on Twitter, @BGSchool.

SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES
February 27, 2012

SUPERINTENDENT WILL DISCUSS

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Mrs. Mitchell removed action 212-169 and placed it on the regular agenda.

Motion by BARGIEL Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda number 212-170 through 212-175.

Roll Call Vote – 9 YES

212-170 - APPROVAL OF SUBSTITUTE LIST- Approved as amended in executive session

The Superintendent recommends approval of the attached lists of new substitutes for January and February of the 2011-2012 school year.

212-171- MATERNITY/DISABILITY LEAVE

The Interim Superintendent recommends approval of request for maternity/disability leave for Lisa Healy-Wilk, teacher at Charles Olbon School. Under the Federal Family Leave Act, leave to begin on or about February 26, for up to 12 weeks, subject to receipt of medical certification confirming disability beyond April 26, 2012, and will run concurrently with accumulated sick time. NJ Family Leave to run consecutive to Federal Family Leave for up to 12 weeks. All leave upon exhaustion of accumulated sick time shall be unpaid. Health benefits shall be provided under period covered by Federal and NJ Family Leave. Expected return to work January 2013.

212-172 - ACCEPTANCE OF RETIREMENT

The Interim Superintendent requests Board approval to except the retirement of Susan Patterson, teacher at Beatrice Gilmore, effective June 30, 2012.

212-173 -ACCEPTANCE OF RETIREMENT

The Interim Superintendent requests Board approval to except the retirement of Pattie Slavinski, teacher at Memorial School, effective May 1, 2012.

212-174 -ADOPTION OF NEW POLICIES- 1ST READING

The Superintendent recommends approval of 1st reading of the following new Board Policies & Regulations:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
5519	Dating Violence at School	Mandated
R-5519	Dating Violence at School	Mandated
6424	Emergency Contracts	Recommended
6472	Tuition Assistance	Recommended

212-175 - ADOPTION OF REVISED EXISTING POLICIES

The Superintendent recommends approval of the revision of the following existing Board Policies:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
0168	Recording Board Meetings	Suggested
8505	School Nutrition	Mandated
9180	School Volunteers	Recommended
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Recommended

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212-169 - STAFF WORKSHOPS

To approve the attendance of the listed district employees at the listed training and informational programs, and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

<u>Program Name</u>	<u>Date</u>	<u>Employee Name/s</u>	<u>No. Attending</u>	<u>Approx. Event Cost</u>	<u>Total Cost</u>
NJ State School Nurses Healthy Kids Ready to Learn	March 23-24 2012	Teresa Carbonelli	1	\$199/class \$25.88/mile. tolls	\$224.88
Smartboards for Beginners	4/3/12	Pat Posthumus	1	\$100.00	\$100.00
Innovative Tech Projects to Strengthen Content Area Learning	3/5/12	M. Chang	1	\$215.00/clas \$7.87mileage	\$222.87
Legal One Series	5/22/12 & 6/4/12	Carlos Gramata Narin Stassis	2	\$300.00	\$600.00
NJSBGA Annual Conference	4/3-4/4/12	Jack Wittig	1	\$191.00	\$191.00
How to Use Proloquo2Go with iPad/iPod	3/8/12	Anita Spinelli Caitlin LaBarbara	2	\$100.00	\$200.00
Learning of the Brain	4/19/12	Alicia DiCataldo	1	\$249.00 + \$44/mile/tolls	\$293.00
Maximizing the Possibilities of a Connected World	3/13/12	Bill Krakower	1	\$110.00	\$110.00
Supporting ELL Achievement of the Common Core Standards	3/22/12	Narin Stassis	1	\$149.00	\$149.00
2012 NJAHPERD Annual Convention	3/5/12 & 3/6/12	Jennifer Gillespie	1	\$160.00 + \$76.40 mileage	\$236.40

Approved with the amending of Legal One Series; dates to be determined by Superintendent

Motion by KASSAI , Seconded by BARGIEL

Roll Call Vote- 9 YES

212-176 - APPROVAL OF HOME INSTRUCTION

The Interim Superintendent requests Board approval for a Home Program for a Charles Olbon student (31279) for two hours per week, at a rate of \$33.00/hr., not to exceed 60 hours. Instruction to be provided by Ms. Christina Paul.

Motion by BARGIEL, Seconded by PASCRELL

Roll Call Vote- 9 YES

212-177 - PROGRESSIVE THERAPY OF NJ-ONSITE BEHAVIORAL ANALYSIS AGREEMENT

The Interim Superintendent recommends approval to amend the contract with Progressive Therapy of New Jersey to provide additional onsite behavioral analysis services to the district at an additional cost not to exceed \$7,500 per remainder of the school year. Prorated from January 2, 2012-June 30, 2012.

Motion by BARGIEL, Seconded by HAYEK

Roll Call Vote- 9 YES

212-178 - DISTRIBUTION OF FLYER/POSTER

Board approval is requested to distribute posters and discount coupons from the Eisenhower Public Library in Totowa who is sponsoring the Zerbini Family Circus, to be held on May 12, 2012.

Motion by BARGIEL, Seconded by PASCRELL

Roll Call Vote- 9 YES

212-179 - MATERNITY LEAVE SUBSTITUTE-CHARLES OLBON

The Interim Superintendent, on the advice of Charles Olbon Principal, Linda Dewey, recommends the hiring of Veronica Fego as a maternity leave replacement for L.H., from February 27, 2012 through the end of the school year. Salary \$120 per diem with no benefits.

Motion by PASCRELL, Seconded by DASILVA

Roll Call Vote- 9 YES

212-180 - HIRE LONG TERM SUBSTITUTE-MEMORIAL SCHOOL

The Interim Superintendent, on the advice of Memorial School Principal, Charles Silverstein, recommends extending the terms of hire for Jessica Sauer, as a Long Term Substitute, to replace Anthony Pezzuto. Effective 2/27/12 through the end of the school year, at a rate of \$150 per diem. No Benefits.

Motion by BOLEN, Seconded by PASCRELL

Roll Call Vote- 9 YES

212-181 - LONG TERM SUBSTITUTE NURSE - BG

The Interim Superintendent recommends the hiring of Linda Saundry as a long term substitute nurse to replace W.M. who resigned, from February 27, 2012 through the end of the school year at a rate of \$30/hr., with no benefits.

Motion by HAYEK, Seconded by KEATING

Roll Call Vote- 9 YES

212-182 - AWARD OF CONTRACT MEMORIAL GYM FLOOR-CLASSIC FLOOR FINISHING

WHEREAS, a recommendation was made by the Interim Superintendent of Schools to the Woodland Park Board of Education ("Board") to seek a contract for flood remediation and reconstruction services for the gymnasium floor replacement and gymnasium painting at Memorial Middle School (hereinafter the "Project") and WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4 and

WHEREAS, on Friday, February 10, 2012, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

Contractor	Total Bid
Classic Floor Finishing	\$ 88,100.00
North Eastern Hardwood	\$109,900.00

WHEREAS, the bid submitted by Classic Floor Finishing, Inc., has been reviewed and determined to be in compliance with New Jersey Public Contract Law, N.J.S.A. 18A: 18A-1, et seq. and the Bid Specifications, and WHEREAS, the Board has considered the recommendation of the Interim Superintendent of Schools and the Construction Professionals, and approves same;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Project (Base Contract plus Alternate No. 1) to Classic Floor Finishing, Inc. in the amount of \$88,100.00.

Motion by PASCARELL, Seconded by BOLEN

Roll Call Vote- 9 YES

212-183 - STAFF MEMBER EVALUATION

Upon the recommendation of the Interim Superintendent, directs Employee No. 0115 submit to a psychiatric evaluation with the Board's psychiatrist and any other additional examinations as recommended by the psychiatrist in accordance with N.J.S.A. 18A:16-2.

Motion by BOLEN, Seconded by KASSAI

Roll Call Vote- 9 YES

212-184 - APPROVAL STAFF CLASS CHANGE

The Interim Superintendent recommends ratification of approval to allow the following class changes based on the attainment of additional college credits.

Retro from February 1, 2012 for the staff listed below:

Kristin Reilly - from Class II, Step 3-4, Salary \$57,465 to Class III, Step 3-4, Salary - \$62,015

Motion by BOLEN, Seconded by BARGIEL

Roll Call Vote- 9 YES

212-185 - MATERNITY LEAVE SUBSTITUTE-MEMORIAL SCHOOL

The Interim Superintendent, on the advice of Memorial School Principal, Charles Silverstein, recommends the emergent hire for Christina Scillieri, as a Maternity Leave Substitute, to replace K.R., science teacher at Memorial School. Effective 4/26/12 - the end of the school year, at a rate of \$120 per diem. No Benefits.

Motion by KASSAI, Seconded by DASILVA

Roll Call Vote- 9 YES

212-186 - MATERNITY LEAVE SUBSTITUTE-BEATRICE GILMORE

The Interim Superintendent, on the advice of Beatrice Gilmore Principal, Carlos Gramata, recommends the emergent hire of Amy Buchanan, as a Maternity Leave Substitute, to replace E.W., Special Ed teacher at Beatrice Gilmore. Effective 2/28/12-the end of the school year, at a rate of \$120 per diem. No Benefits.

Motion by BOLEN , Seconded by BARGIEL

Roll Call Vote- 9 YES

212-187 - LUNCH PRICE REDUCTION

The Business Administrator on the advice of the Pomptonian Food Service Co. recommends reduction in paid lunch price from \$3.50 to \$2.75, effective April 1, 2012, contingent upon fully operational on site kitchen at Memorial School and receipt of Certificate of Occupancy prior to April 1, 2012. If contingencies are satisfied prior to March 1, 2012, price reduction will occur March 1, 2012.

Motion by PASCHELL , Seconded by BOLEN

Roll Call Vote- 9 YES

212-188A - ADOPTION OF PRELIMINARY BUDGET FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, by the Woodland Park Board of Education, County of Passaic, that the preliminary 2012-2013 School District Budget be approved as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$15,234,722.00	\$13,739,872.00
Total Special Revenue Fund	\$ 399,952.00	NA
Total Debt Service Fund	\$ 494,013.00	\$ 494,012.00
TOTALS	\$16,128,687.00	\$14,233,884.00

FURTHER RESOLVED: Included in the general fund budget is \$150,000 for excess costs to be withdrawn from the Board of Education's approved Capital Reserve Account to supplement the approved September 29, 2009 referendum of \$6,102,758 local share of referendum for any or all of the thirteen approved NJDOE Projects #'s 1 through 13, as needed;

FURTHER RESOLVED: Use of banked cap in the amount of \$40,000 to be included in base budget to fund new elementary teacher for the 2012-2013 school year.

Motion by BARGIEL , Seconded by KEATING

Roll Call Vote- 7 YES, 2 NO – PASCHELL, MITCHELL

ADDENDUM TO SUPERINTENDENT'S REPORT

212-189 - ACCEPTANCE OF RETIREMENT

The Interim Superintendent requests Board approval to except the retirement of Michael Vignola, custodian at Charles Olbon, effective July 31, 2012.

Motion by DASILVA , Seconded by PASCHELL

Roll Call Vote- 9 YES

COMMUNICATIONS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

NONE

BOARD ATTORNEY'S REPORT

Mr. Merlino reported that he distributed the Board's self-evaluation forms and that they are due back by March 19, 2012

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

NO ONE WISHED TO BE HEARD

ADJOURNMENT

Motion to adjourn at 9:00 p.m. by DASILVA, Seconded by PASCRELL

Voice Vote - 9 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

February 27, 2012

ITEMS DISCUSSED:

1. Mr. Merlino discussed process for Interim Superintendent Evaluation and Board self-evaluation, due back March 19.
2. Board reviewed credentials of long term substitute.
3. Dr. Salemi gave update on negotiations.
4. Security officer to be RICED for next board meeting.
5. Board discussed psychiatric evaluation for employee. (Employee RICED)