

**WOODLAND PARK BOARD OF EDUCATION**

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Woodland Park, N.J. 07424

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
WORKSHOP MEETING**

**In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Workshop Meeting, February 6, 2012  
The meeting will be held in the  
Charles Olbon Media Center  
Lincoln Lane  
Woodland Park, NJ  
At 7:00 PM**

**Formal action may be taken.**

**THOMAS DIFLURI  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

# **THE WOODLAND PARK BOARD OF EDUCATION**

## **WORKSHOP MEETING**

**MONDAY, 7:00 P.M.      CHARLES OLBON SCHOOL  
LINCOLN LANE  
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1.      Opening of Meeting**
  - 2.      Pledge of Allegiance**
  - 3.      Roll Call**
  - 4.      Public Hearing**
  - 5.      Secretary's Reports**
  - 6.      Treasurer's Reports**
  - 7.      Transfers**
  - 8.      Superintendent's Report**
  - 9.      Public Hearing**
  - 10.    Adjournment**

**WOODLAND PARK BOARD OF EDUCATION**

**WORKSHOP MEETING**

**CALL TO ORDER**

**ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED** - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

**FLAG SALUTE**

**ROLL CALL**

**Members Present - Tanya DaSilva, Mark Salemi, Francie Keating, Ron Pascrell, Robert Kassai, Tara Hayek, & Jo-Anne Mitchell. Dina Bargeil arrived 7:06pm & Tom Bolen arrived 7:05pm.**

**Members Absent –**

**Also Present - Dr. John DiGiovachino, Jeff Merlino, Tom DiFluri & Donna Santulli**

**PUBLIC HEARING**

**Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.**

**Mr. Sanjay Desai, 186 Mt. Pleasant Ave.;**

**Mr. Desai voiced concerns regarding Action #212-162- resolution to eliminate the vote on the Annual Budget and move the election to the general election in November. Mr. Desai feels the Board should table this action tonight and that a public meeting should be held to give tax payers a chance to voice their opinions. He also feels this would be too political in November and that the Mayor has already given the green lite to move the election.**

**REPORT OF THE SECRETARY**

Motion by Keating, Seconded by DaSilva, to approve the attached report of the Secretary for the month of December 2011 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of December 31, 2011 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 8 Yes

**TREASURER’S REPORT**

Motion by Pascrell, Seconded by Bargeil, to approve the attached Treasurer’s Report for the month of December 2011.

Roll Call Vote -9 Yes

**TRANSFERS**

Motion by Pascrell, Seconded by Salemi to approve the attached list of transfers for the month of December 2011.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
30-000-400-390-10-01	Capital Proj Prof Servc	\$ 8,956.79	\$ 566.20	\$ 9,512.99
30-000-400-390-10-03	Capital Proj Prof Servc	\$ 77,543.21	\$29,534.68	\$ 107,077.89
30-000-400-390-20-07	Capital Proj Prof Servc	\$ 21,059.00	\$ 1,436.00	\$ 22,495.00
30-000-400-390-30-11	Capital Proj Prof Servc	\$ 7,926.77	\$ 7,987.67	\$ 15,914.44
30-000-400-450-20-07	Construction Services	\$1,557,177.19	(\$162,344.55)	\$1,394,832.64
30-000-400-450-20-09	Construction Services	\$ 0.00	\$ 14,400.00	\$ 14,400.00
30-000-400-450-30-10	Construction Services	\$ 0.00	\$ 13,650.00	\$ 13,650.00
30-000-400-450-30-11	Construction Services	\$ 641,638.10	\$ 94,780.00	\$ 736,418.10
11-000-100-562.00	Tuition other Leas	\$ 167,570.00	(\$87,217.00)	\$ 80,353.00
11-000-222-500-00	Other Purch Services	\$ 97,712.00	\$ 5,400.00	\$ 103,112.00
11-000-252-600-00	Supplies & Materials	\$ 7,074.00	\$ 1,700.00	\$ 8,774.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 64,454.00	\$ 5,500.00	\$ 69,954.00
11-000-291-241-00	Other Retirement Contrib	\$ 213,060.00	(\$28,846.00)	\$ 184,214.00
11-000-291-270-00	Health Benefits	\$1,853,293.00	\$ 96,000.00	\$1,949,293.00
11-190-100-610-00	General Supplies	\$ 39,000.00	\$ 7,300.00	\$ 46,300.00
11-213-100-610-30	General Supplies RR	\$ 331.00	\$ 150.00	\$ 481.00
11-240-100-610-20	Bilingual Gen Supplies	\$ 1,000.00	\$ 13.00	\$ 1,013.00

Roll Call Vote - 9 Yes

**SUPERINTENDENT'S REPORT**  
**WORKSHOP MEETING OF THE BOARD OF EDUCATION**

**ITEMS TO DISCUSS**

- **Matt Cielo, technology coordinator, provided an updated technology report to the BOE members:**

**Informed the Board on how requests were received from staff via the Help Desk, gave an update on all projects in the district to be completed. Board had discussions with Matt regarding hiring someone to help him or getting approval for him to have overtime hours with pay. Tom DiFluri will contact VO Tech regarding OT for Matt. Board asked Matt to supply them with a priority list of jobs to be completed.**

- **Dress Code**

**Members discussed revising the current Dress Code Policy. BOE Members feel we need a stricter policy and this should be in place before Uniforms are brought up for discussion.**

- **Coordination of Board meeting dates with Budget calendar:**

**Primarily Budget hearing on February 28, 2012  
Regular BOE Meeting held on March 19, 2012  
Public Budget hearing on March 28, 2012.**

**Finance Committee will meet after tonight's meeting**

## **REGULAR AGENDA ITEMS**

**The following items will be voted on by separate motion for each item.**

### **212-162 - Resolution to Eliminate the Vote on the Annual Budget and to Move the Election Of School Board Members to the General Election in November**

Whereas Public Law 2011, Chapter 202, Laws of 2012 provides that a local school district may adopt a resolution to eliminate the vote on its annual school budget that is within the statutory cap imposed by the State of New Jersey, and

Whereas the above legislation provides that the above action would require districts to hold their annual election for school board members in November during the regular general election, and

Whereas, the Woodland Park Board of Education has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of Woodland Park, and

Whereas, the Woodland Park Board of Education, consistent with the budgetary restrictions expressed above, believes that dispensing with annual school budget votes will save taxpayer dollars, and

Whereas, the Woodland Park Board of Education believes that school board member elections in November will attract a far greater number of voters than typically vote in April elections, and

Whereas, the Woodland Park Board of education believes that the elimination of the vote on the school budget and the movement of the board member election to November is in the best interest of the Woodland Park community, and

Whereas, the Woodland Park Board of Education understands that this decision shall remain in effect for a minimum of four years,

Now Therefore Be It Resolved, that the Woodland Park Board of Education does hereby determine that it will eliminate the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-13 budget, and

Be It Further Resolved, that the Woodland Park Board of Education does hereby determine that the election of school board members will occur at the annual general election in November, 2012.

**Motion by Pascrell , Seconded by Keating**

**Roll Call Vote- 9 Yes**

### **212-163 - APPROVAL OF CONTRACT – MILLENNIUM STRATEGIES**

Board approval is requested to contract with Millennium Strategies for grant writing services, to obtain supplemental funding to support educational needs of students. Total annual cost of contract \$50,000 per year to be shared equally with the Borough of Woodland Park.

Discussion: Board discussed how company would be paid, how long is their contract for, what are the potential grants and having the company come in and discuss our needs and what grants are available for us.

Motion by   Kassai  , Seconded by   Bolen  

Roll Call Vote- 9 Yes

**212-164 - REVISION OF EXISTING POLICY**

The Interim Superintendent recommends the revision of the following existing Board policy:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
0148	Board Member Indemnification	Recommended

Motion by   Pascrell  , Seconded by   Salemi  

Roll Call Vote- 9 Yes

**212-165 - FLOOD RECONSTRUCTION PROJECTS – MEMORIAL SCHOOL**

Whereas, The Board of Education of Woodland Park in the County of Passaic, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

Flood Remediation projects at Memorial Middle School consisting generally of:

1. Science lab renovations
2. Media Center renovations
3. Change in use of Media Center (partial area) to Guidance Offices
4. Various Classroom renovations
5. Interior Door and frame replacements, finish floor replacement

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:  
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WOODLAND PARK IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:**

**Section 1.** In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval.

**Section 2.** In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

**Section 3.** The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

**Section 4.** The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

**Section 5.** This resolution shall take effect immediately.

**Discussion: Members asked if bids for flooring were out and when will they be in. Tom DiFluri informed board that Bids were out this Friday (Feb. 10<sup>th</sup>). Members also discussed painting the gym, new doors, padding and window covering. They also discussed replacing closets in the classrooms with lockers.**

**Mr. Pascrell and Mr. DiFluri to schedule a meeting with the Supervisor of Building and Grounds, Jack Wittig.**

**Motion by Pascrell, Seconded by Bolen**

**Roll Call Vote- 9 Yes**

**212-166 -ACCEPTANCE OF RETIREMENT**

**The Interim Superintendent requests Board approval to except the retirement of Virginia Doyle, teacher at Beatrice Gilmore, effective June 30, 2012.**

**Motion by Bolen, Seconded by Pascrell**

**Roll Call Vote-9 Yes**

**212-167- Resolution Waiver of Requirements-Special Education Medicaid Initiative (SEMI) Program**

**Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year, and**

**Whereas, the Woodland Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,**

**Now Therefore Be It Resolved, that the Woodland Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Passaic an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2012-2013 school year.**

**Motion by Pascrell, Seconded by Bargeil**

**Roll Call Vote- 9**

**212-168 - BILLS LISTS**

**To authorize the Business Administrator to prepare and pay bills lists for construction, flood and general expenditures prior to the next regular meeting, subject to review and approval by finance chairperson, Francie Joseph Keating.**

**Motion by Pascrell, Seconded by Bargeil**

**Roll Call Vote- 9 Yes**



## **PUBLIC HEARING**

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

### **Mr. Sanjay Desai:**

Expressed same concerns as in 1<sup>st</sup> Public Hearing:

Mr. Desai voiced concerns regarding Action #212-162- resolution to eliminate the vote on the Annual Budget and move the election to the general election in November. Mr. Desai feels the Board should table this action tonight and that a public meeting should be held to give tax payers a chance to voice their opinions. He also feels this would be too political in November and that the Mayor has already given the green lite to move the election.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 8:55 p.m. by Bolen, seconded by Bargeil.

Motion to return to Regular Session at 9:30 p.m. by Pascrell, seconded by Bolen.

**ADJOURNMENT**

Motion to adjourn at 9:30 p.m. by Pascrell, Seconded by Bolen

**WOODLAND PARK BOARD OF EDUCATION**

**EXECUTIVE SESSION**

**ITEMS DISCUSSED:**

The Board discussed personnel matter at Memorial School.