

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting January 16, 2012
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 6:30 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING MINUTES

January 16, 2012

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Reports**
 - 8. Public Hearing**
 - 9. Secretary's Reports**
 - 10. Treasurer's Reports**
 - 11. Bill List**
 - 12. Transfers**
 - 13. Committee Reports**
 - 14. Superintendent's Report**
 - 15. Communications**
 - 16. Old Business**
 - 17. New Business**
 - 18. Board Attorney's Report**
 - 19. Public Hearing**
 - 20. Adjournment**

WOODLAND PARK BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 16, 2012

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present – *Robert Kassai, Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen*

Members Absent -

Also Present - *John DiGiovachino, Tom DiFluri, Michele Addice, Jeff Merlino*

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 6:35 p.m. by PASCRELL, seconded by DASILVA.

Voice Vote – 9 YES

Motion to return to Regular Session at 8:00 p.m. by PASCRELL, seconded by BARGIEL.

Voice Vote – 9 YES

APPROVAL OF MINUTES

Motion by, BOLEN seconded by, BARGIEL to approve the minutes of the December 5, 2011 workshop meeting and the December 19, 2011 regular meeting.

Roll call vote – 9 YES

APPROVAL REGISTER REPORT

Motion by SALEMI seconded by BARGIEL to approve the December 2011 Register Report

Roll call vote – 9 YES

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

NO ONE WISHED TO BE HEARD

REPORT OF THE SECRETARY

Motion by DASILVA, Seconded by BARGIEL, to approve the attached report of the Secretary for the month of NOVEMBER 2011 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of NOVEMBER 30, 2011 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 9 YES

TREASURER’S REPORT

Motion by SALEMI, Seconded by DASILVA, to approve the attached Treasurer’s Report for the month of NOVEMBER 2011.

Roll Call Vote – 9 YES

APPROVAL OF BILL LIST

Motion by DASILVA , Seconded by PASCHELL .to approve the attached list of bills in the amount of \$ 627,715.50 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
#C77	\$386,140.47
#78	\$184,305.89
#F79	\$ 17,979.24
L3	\$ 39,289.90
Total Bill Lists -	\$627,715.50

Roll Call Vote - 9 YES

TRANSFERS

Motion by BOLEN , Seconded by SALEMI to approve the attached list of transfers for the months of NOVEMBER 2011 and DECEMBER 2011.

NOVEMBER

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-252-600-00	Salaries Speech/Rel Serv	\$ 6,304.00	\$ 770.00	\$ 7,074.00
11-000-291-241-00	Other Retirement Contrib.	\$ 214,000.00	(\$940.00)	\$ 213,060.00
11-204-100-610-30	LLD-General Supplies	\$ 2,055.00	\$ 170.00	\$ 2,225.00

DECEMBER

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-120-100-101-00	1-5 Sal. Of Teachers	\$1,877,255.00	(\$74,000.00)	\$1,803,255.00
11-130-100-101-00	6-8 Sal. Of Teachers	\$1,994,257.00	(\$74,000.00)	\$1,920,257.00
11-000-230-xxx	General Admin.	\$ 327,101.00	\$45,000.00	\$ 372,101.00
11-000-240-0-xxx	School Admin.	\$ 634,862.00	\$63,000.00	\$ 697,862.00
11-000-25x-xxx	Central Svs & Admin. Stat. Tech.	\$ 411,368.00	\$45,000.00	\$ 451,368.00

Roll Call Vote - 9 YES

COMMITTEE REPORTS

Mr. Kassai – Mr. Kassai reported that he was in contact with NJSBA in regard to CPR training for staff. He said the Board should offer training to current staff at the Board’s expense. The Homework Policy is being reviewed by the policy committee. He was also in the process of looking into state statute for regulations on class sizes.

Mrs. Keating said the Finance Committee will be meeting next week to go over budget.

Dr. Salemi said the Negotiations & Personnel Committee will have its second meeting on 1/25/12.

Mr. Pascrell reported that he, Jack Wittig and Tom DiFluri will meet once a month and walk through the schools to go over the conditions. Construction at all schools is moving along.

Mrs. DaSilva reported that the administration roundtable met on 1/4. They reviewed the chain of command. Peer tutoring & ESL tutoring is going well. Discussion for next year's needs included another guidance counselor, a second class for older self-contained students. Gym and science labs to be completed by 9/12. CO is looking to add a E.D. classroom for next year. BG looking to add a full time nurse. Going over job descriptions, starting with Admin. They are also looking at the dress code for next year.

Mrs. Bargiel reported the Education committee met on 1/12. An action plan had to be made since we are a school in need of improvement. A \$40,000 grant will be used to contract PCESC to supply after school help, 2-3 days per week, for NJASK test prep. Student work will be sent home weekly for parents to sign. They also want teachers to utilize Realtime for lesson plans, grades, etc. The Board would also like a monthly report from Supervisors and Principals.

Mr. Bolen noted that the faculty roundtables will be put on hold until after negotiations are through.

SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES
January 16, 2012

SUPERINTENDENT WILL DISCUSS

The Interim Superintendent introduced the following action from the floor:

121-261- TERMINATION OF CONTRACT

The Interim Superintendent recommends the termination of contract for Anthony Pezzuto effective 1/16/12.

Motion by PASCRELL, Seconded by BARGIEL

Roll Call Vote- 9 YES

The Interim Superintendent reported that the heat problem at BG has been fixed. He said the Board has revised the policy regarding students living out of district. They are planning a re-registration process for grades 2, 4 & 6. A letter will go out shortly to parents.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PASCRELL Seconded by DASILVA to accept the recommendation of the Superintendent to approve the following consent agenda number 212-151 through 212-153.

Roll Call Vote – 9 YES

212-151 - TRANSPORTATION CONTRACTS

The Interim Superintendent, upon the advice of the Business Administrator, recommends approval of contract with Passaic County Educational Services Commission for the following special education bus routes:

Route #	School (s)	Contractor	# of Students	Estimated Cost per route (incl. surcharge)	Starting Date
GLEN2	Glenview Academy	Station Wagon	1	\$4,087.60 + 0.00	12/14/11- 2/12/12

212-152 - MATERNITY/DISABILITY LEAVE – K. REILLY

The Superintendent recommends approval of request for maternity/disability leave for Kristin Reilly, teacher at Memorial School. Under Federal Family Leave Act, leave to begin on or around April 26, 2012, for up to 12 weeks, subject to receipt of medical certificate confirming disability beyond May 26, 2012 or 4 weeks after the actual birth of the baby and will run concurrently with accumulated sick time. NJ Family Leave to run consecutive to Federal Family Leave if needed. All leave upon the exhaustion of accumulated sick time shall be unpaid. Health Benefits shall be provided under period covered by Federal Family Leave and NJ Family Leave. Expected return to work on September 1, 2012.

212-153 - MATERNITY/DISABILITY LEAVE – E. WILSON

The Superintendent recommends approval of request for maternity/disability leave for Erin Wilson, teacher at Beatrice Gilmore. Under Federal Family Leave Act, leave to begin on or around March 2, 2012, for up to 12 weeks, subject to receipt of medical certification confirming disability beyond April 23, 2012, or 4 weeks after the actual birth of the baby and will run concurrently with accumulated sick time. NJ Family Leave to run consecutive to Federal Family Leave if needed. All leave upon the exhaustion of accumulated sick time shall be unpaid. Health Benefits shall be provided under period covered by Federal Family Leave and NJ Family Leave. Expected return to work on September 1, 2012.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212-154 - PURCHASE OF USED VEHICLE

The Interim Superintendent recommends, for district use, the purchase of a 2003 Chevy Impala from the Borough of Woodland Park, at a cost of \$1.00.

Motion by KASSAI , Seconded by KEATING

Roll Call Vote- 9 YES

212-155 - NJ WILD GEESE CONTROL CONTRACT

The Business Administrator in consultation with the Buildings & Grounds Committee recommends approval to partner with the Borough of Woodland Park to contract with New Jersey Wild Geese Control to provide geese control service at Memorial School and Zaccaria Park. Total cost amount of \$15,600 to be split equally. Subject to attorney review.

Motion by PASCRELL , Seconded by KEATING

Roll Call Vote- 9 YES

212-156 - AWARD OF CONTRACT – RICOH

Approval of NJ State Contract #T437A, for a new Ricoh model # MP6001SP copier @ .0119 cost per copy, for four years to replace existing copier on second floor at Beatrice Gilmore School. Existing machine to be recycled.

Motion by KASSAI , Seconded by BOLEN

Roll Call Vote- 9 YES

ADDENDUM TO SUPERINTENDENT'S REPORT

212-157 -APPROVAL OF CONTRACT – LEE DISTRIBUTORS

The Business Administrator recommends approval of contract with Lee Distributors, State Contract #A67822, to purchase classroom furniture for the new addition at Charles Olbon School. (3 K classroom and 1 small group instruction room)

Total cost \$18,340.51

Motion by PASCRELL , Seconded by DASILVA

Roll Call Vote- 9 YES

212-158 - APPROVAL OF HOME INSTRUCTION

The Interim Superintendent requests Board approval for Home Instruction for a Memorial School student (11288) for five hours per week, at a rate of \$33/hr., not to exceed 60 hours. Instruction to be provided by Mrs. Lynn Donato.

Motion by BOLEN, Seconded by PASCRELL

Roll Call Vote- 9 YES

212-159 - LONG TERM SUBSTITUTE – CO

The Interim Superintendent, on the advice of CO Principal, recommends the hiring of Ivan Guerra as a long term Special Ed. Substitute teacher, (E.P. out on workers comp), effective January 17, 2012 at a rate of \$125.00 per diem, with no benefits.

Motion by PASCRELL, Seconded by DASILVA

Roll Call Vote- 8 YES, 1 NO - BOLEN

212-160 - SUPPLEMENTAL EDUCATIONAL SERVICES AGREEMENT

The Interim Superintendent, on the advice of the Supervisor of Curriculum and Instruction/Academic Programs, recommends approval of the Supplemental Educational Services agreement between the Woodland Park School District and the Passaic County Educational Services Commission to implement supplemental educational mandates of No Child Left Behind at a cost not to exceed \$40,974.00. Mandated funding for services to be paid from NCLB grant.

Motion by DASILVA, Seconded by HAYEK

Roll Call Vote- 9 YES

COMMUNICATIONS

Mrs. Mitchell read a letter from the Mayor requesting a re-registration for students, as to find anyone attending our schools that live out of district.

OLD BUSINESS

NEW BUSINESS

No new business

BOARD ATTORNEY'S REPORT

None

PUBLIC HEARING

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NO ONE WISHED TO BE HEARD

ADJOURNMENT

Motion to adjourn at 8:40 p.m. by PASCRELL , Seconded by DASILVA

Voice Vote – 9 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

January 16, 2012

ITEMS DISCUSSED:

- Board discussed long term sub for autism program
- Mr. Merlino reviewed policy on indemnification
- Superintendent and Board reviewed mid-term reports with principals of each school
- Board discussed incidents involving teacher (A.P.) with Mr. Silverstein and Superintendent.
Employee RICED