

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**THOMAS DIFLURI, RSBA**  
Business Administrator/Board Secretary

Tel: (973) 317-7720  
FAX: (973) 317-7723  
E-mail: [tdifluri@wpschools.org](mailto:tdifluri@wpschools.org)

**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
REGULAR MEETING**

**In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Regular Meeting July 18, 2011  
The meeting will be held in the  
Mayor and Council Chambers  
Municipal Building  
Brophy Lane  
Woodland Park, NJ  
at 6:30 PM**

**Formal action may be taken**

**THOMAS DIFLURI  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

# **THE WOODLAND PARK BOARD OF EDUCATION**



## **REGULAR MEETING MINUTES**

**JULY 18, 2011**

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS  
MUNICIPAL BUILDING  
BROPHY LANE  
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Executive Session**
  - 5. Resume Regular Session (7:30pm)**
  - 6. Approval of Minutes**
  - 7. Register Reports**
  - 8. Public Hearing**
  - 9. Secretary's Reports**
  - 10. Treasurer's Reports**
  - 11. Bill List**
  - 12. Transfers**
  - 13. Committee Reports**
  - 14. Superintendent's Report**
  - 15. Communications**
  - 16. Old Business**
  - 17. New Business**
  - 18. Board Attorney's Report**
  - 19. Public Hearing**
  - 20. Adjournment**

**WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
JULY 18, 2011

**CALL TO ORDER**

**ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED** - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

**FLAG SALUTE**

**ROLL CALL**

Members Present – *Robert Kassai, Francie Keating, Mark Salemi, Joanne Mitchell, Ron Pascrell, Dina Bargiel, Tom Bolen.*

Members Absent – Tara Hayek, Tanya DaSilva

Also Present - John DiGiovachino, Tom DiFluri, Michele Addice, Jeff Merlino

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) **The board does/does not expect to take action after Executive Session.**

Motion to go into Executive Session at \_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_.

Voice Vote –

Motion to return to Regular Session at \_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_.

Voice Vote –

### **APPROVAL OF MINUTES**

Motion by, PASCRELL seconded by, KEATING to approve the minutes of the JUNE 6, 2011 workshop meeting

Roll call vote – 7 YES

*The June 20, 2011 regular meeting minutes were removed until the next meeting to add changes requested by Board members.*

### **APPROVAL REGISTER REPORT**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the JUNE 2011 Register Report

Roll call vote –

*The June 2011 Register Report was removed until the next meeting due to errors on report.*

### **PUBLIC HEARING**

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

No one wished to be heard.

*Members of the Passaic County Improvement Authority gave a brief presentation the solar panel project and answered some of the Boards concerns. The Board will further discuss this matter before deciding to participate.*

### **REPORT OF THE SECRETARY**

Motion by KEATING, Seconded by PASCRELL, to approve the attached report of the Secretary for the month of MAY 2011 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of MAY 31, 2011 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 7 YES

**TREASURER'S REPORT**

Motion by KASSAI , Seconded by SALEMI. to approve the attached Treasurer's Report for the month of MAY 2011.

Roll Call Vote – 7 YES

**APPROVAL OF BILL LIST**

Motion by BOLEN , Seconded by KASSAI .to approve the attached list of bills in the amount of \$ 579,727.93 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
#C-59	\$244,664.21
#60	\$148,607.39
#C-61	\$ 10,991.10
#62	\$159,811.87
L11	\$ 15,653.36
Total Bill Lists	\$579,727.93
Roll Call Vote - 7 YES	

**TRANSFERS**

Motion by KEATING , Seconded by BOLEN to approve the attached list of transfers for the month of MAY 2011.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-222-177-00	Salaries TechCoordinator	\$ 60,000.00	\$ 1,632.00	\$ 61,632.00
11-000-230-100-00	Salaries Administration	\$ 231,250.00	(\$25,627.00)	\$ 205,623.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 60,454.00	\$ 128.00	\$ 60,582.00
11-000-262-100-00	Salaries Cust & Play Aid	\$ 291,456.00	\$ 9,650.00	\$ 301,106.00
11-000-262-420-00	Clean Repair & Maint	\$ 61,701.00	\$ 182.00	\$ 61,883.00
11-000-262-490-00	Other Purch Prop Svc	\$ 10,000.00	\$ 615.00	\$ 10,615.00
11-000-262-610-00	General Supplies	\$ 50,000.00	\$10,286.00	\$ 60,286.00
11-000-263-420-00	Grounds Repair Maint	\$ 5,001.00	\$ 200.00	\$ 5,201.00
11-000-266-420-00	Security Repair Maint	\$ 18,950.00	\$ 100.00	\$ 19,050.00
11-000-291-241-00	Other Retire. Contrib	\$ 160,099.00	\$ 100.00	\$ 160,199.00
11-000-291-270-00	Health Benefits	\$1,974,056.00	(\$18,761.00)	\$1,955,295.00
11-000-310-930-00	Trans to cover Def Food	\$ 53,278.00	\$ 7,500.00	\$ 60,778.00
11-204-100-101-00	Sal of Teachers Sp Ed	\$ 201,750.00	\$25,467.00	\$ 227,217.00
11-213-100-101-00	Salaries Resource Room	\$ 782,805.00	(\$11,472.00)	\$ 771,333.00
30-000-400-390-20-07	Capital Proj Prof Svc	\$ 165,002.00	\$14,807.33	\$ 179,809.33
30-000-400-390-20-08	Capital Proj Prof Svc	\$ 51,362.00	\$12,595.14	\$ 63,957.14
30-000-400-390-30-11	Capital Proj Prof Svc	\$ 40,404.00	\$25,869.40	\$ 66,273.40
30-000-400-450-20-07	Construction Services	\$1,593,304.00	(\$14,807.33)	\$1,578,496.67
30-000-400-450-20-08	Construction Services	\$ 458,640.00	(\$12,595.14)	\$ 446,044.86
30-000-400-450-30-11	Construction Services	\$ 389,161.00	(\$25,869.40)	\$ 363,291.60
	Cancelled prior yr invoice #11	\$ 363,291.60	\$ 1,970.50	\$ 365,262.10

Roll Call Vote – 7 YES

**INTERIM SUPERINTENDENT'S REPORT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**JULY 18, 2011**  
**MINUTES**

**INTERIM SUPERINTENDENT WILL DISCUSS**

The Interim Superintendent had no report.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by KEATING Seconded by PASCHELL to accept the recommendation of the Superintendent to approve the following consent agenda number 212-62 through 212-64.

Roll Call Vote - 7 YES

**212-62- STAFF WORKSHOPS**

To approve the attendance of the listed district employees at the listed training and informational programs, and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

<u>Program Name</u>	<u>Date</u>	<u>Employee Name/s</u>	<u>No. Attending</u>	<u>Approx. Event Cost</u>	<u>Total Cost</u>
ADOLESCENT SUMMER LITERACY INSTITUTE	7/11-7/13 2011	Rosa Grimes	1	\$225.00	\$225.00
AUTISIM NJ CONFERENCE	10/14/11	Caitlin Nazarechuk	1	\$250.00 + mileage	\$250.00 +mileage
4 <sup>TH</sup> ANNUAL CONFERENCE SPECIAL EDUCATION	12/6/11	G. DiLuccia, M. Svorec, W. Krakower, K. Criscione	4	\$149.99 + mileage	\$599.96 + mileage

**212-63 - MOUNTAIN LAKES BOE – ITINERANT SERVICES**

The Interim Superintendent recommends approval of contract with the Mountain Lakes BOE to provide itinerant service for the 2011-2012 school year as follows:

Student #      2hrs/wk      \$ 9,072/yr  
Student #      1 hr/wk      \$ 4,536/yr  
Student #      3hrs/wk      \$13,608/yr

**212-64- OUT OF DISTRICT PLACEMENT**

The Interim Superintendent recommends approval of the following out of district placements for the 2011-2012 school year.

<b><u>Student ID</u></b>	<b><u>School</u></b>	<b><u>Per Diem Tuition</u></b>	<b><u>Per Diem Aide</u></b>
12-01	Windsor Learning Center	\$ 274.06	NA
12-02	Windsor Learning Center	\$ 274.06	NA
12-03	YCS Sawtelle Learning Ctr.	\$ 321.43	NA
12-04	New Beginnings	\$ 316.24	\$31,500.00
12-05	Mountain Lakes BOE	\$58,150.00 per year	\$32,500.00
12-06	Bleshman School	\$ TBD	NA
12-07	Glenview Academy	\$ 286.67	\$31,500.00
12-08	Little Falls BOE	TBD	TBD
12-09	CP Center	\$ 331.88	TBD
12-10	CP Center	\$ 331.88	NA

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**212-65 - PRINCIPAL BEATRICE GILMORE SCHOOL**

The Interim Superintendent requests Board approval for the emergent hire of Carlos Gramata, Jr., as principal for Beatrice Gilmore School, at the following salary: \$93,720.00, Step 1 of the WPPSA guide. Effective August 1, 2011.

Motion by SALEMI , Seconded by KASSAI

Roll Call Vote- 7 YES

**212-66 -NEW TEACHER HIRES**

The Interim Superintendent requests Board approval for the emergent hiring of the following new teachers, effective September 1, 2011:

Jennifer Gillespie – Physical Education (MS) – Salary - \$56,465, BA+30/MA, Step 1

Eric Schaefer – Music (BG/MS) – Salary- \$50,515, BA/BS, Step 2

Meghan McGinnis – Gifted & Talented (District)-Salary-\$56,465, BA+30/MA, Step 1

Elisabetta Perrotta – Basic Skills Instruction PT (CO)- Salary- \$25/hr., no more than 27.5/hrs. weekly, no benefits.

Samantha Krasnamowitz- Basic Skills Instruction PT (CO)- Salary- \$25/hr., no more than 27.5/hrs. weekly, no benefits.

Motion by KASSAI , Seconded by PASCRELL

Roll Call Vote- 7 YES

**212-67 -SCHOOL & DISTRICT STIPEND ASSIGMENTS**

The Superintendent recommends approval of the following assignments for stipend opportunities for the 2011-2012 school year:

Kellie Tomago- CO- Bus Supervisor- \$1500.00

Rosa Grimes- Mem.- Bus Supervisor- \$1500.00

Donna Murray & Michele Behnken- Mem-Yearbook Advisors- \$350.00 to be divided equally

Donna Murray- Mem.-Middle School Play Advisor- \$750.00

Shari Brown- Mem.- Overnight Field Trip Advisor- Boston- \$250.00

Pat Leporini-Mem.- Overnight Field Trip Advisor – Washington, DC-\$250.00

Rosemary Ficarra—Mem.-Middle School Newspaper Advisor-\$250.00

Amy Kivlehan- Mem; Stephen Scholtz- CO;- Breakfast Program Supervisor- \$750.00 each  
(BG Person TBD)

Mail Run – TBD - \$800

*Mr. Pascrell questioned why none of the custodians wanted to do the mail run. Mr. Bolen asked why they get a stipend if it's done during regular hours, using a company car. He feels this is "double dipping". It was explained that this is contractual, but will be looked into when negotiating the new contract.*

Motion by KASSAI , Seconded by PASCRELL

Roll Call Vote- 5 YES, 2 NO - PASCRELL, BOLEN

**212-68 - SIDEBAR AGREEMENT – WPEA**

To approve the sidebar agreement between the Woodland Park Board of Education and the Woodland Park Education Association modifying Article XXI of the collective bargaining agreement pertaining to vacations as per attached.

Motion by PASCRELL , Seconded by KEATING

Roll Call Vote- 7 YES

**212-69 - FACILITY USE – NATIONAL NIGHT OUT**

Approval is requested for use of property in front of Memorial School & Beatrice Gilmore, by the WP Municipal Alliance, for its annual National Night Out, to be held on Tuesday, August 2, 2011.

Motion by KASSAI , Seconded by SALEMI

Roll Call Vote- 6 YES, 1 RECUSAL-KEATING

**ADDENDUM TO INTERIM SUPERINTENDENT'S REPORT**

**212-70 – AWARD OF CONTRACT – CC PRODUCTIONS - TABLED**

The Business Administrator recommends award of contract to CC Productions Inc. to provide hardware and software for computerized cafeteria point of sale systems.

Total initial cost: \$17,511

After first year annual license fee of \$1,595

***ACTION WAS TABLED FOR FURTHER DISCUSSION***

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Roll Call Vote-



## **COMMITTEE REPORTS**

**Buildings & Grounds – Everything going fine with construction**

**Negotiations – Happy that WPPSA contract is settled. Will start with WPEA negotiations once school starts.**

**Policy – Progress has been made on policies the Board had in question. Moving forward with existing policies and also policies which we don't have.**

## **BOARD ATTORNEY'S REPORT**

**Board fingerprinting is now required by law. Mr. Merlino will provide guidance as to the procedure.**

## **PUBLIC HEARING**

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**Suzanna Hakiem – Mrs. Hakiem stated to the Board that she was trying to get an aide assigned to her child, whom is classified, for lunchtime. She stated that her child has a phobia to food and needed someone to encourage him to eat. Dr. DiGiovachino told her it was already taken care of and that her child was assigned an aide at lunch. He informed her that when he received her letter, he contacted the case manager and Ms. Dewey to assign an aide. Mrs. Hakiem said she never received an email, to which Mr. Kassai expressed that a written letter should be sent as opposed to email.**

## **ADJOURNMENT**

**Motion to adjourn at 9:00 p.m. by BOLEN, Seconded by PASCRELL**

**Voice Vote - 7 YES**

**WOODLAND PARK BOARD OF EDUCATION**

**EXECUTIVE SESSION MINUTES**

**JULY 18, 2011**

**ITEMS DISCUSSED:**

1. Mr. Merlino updated the Board on several pending legal matters
  - S.D. vs. WPBOE
  - Ethics matter
  - P.D. vs. WPBOE
  
2. Board discussed Principal C.S. performance (employee was RICED)