

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting June 25, 2012
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
Brophy Lane
Woodland Park, NJ
at 6:30 PM**

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING MINUTES

JUNE 25, 2012

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. Approval of Minutes**
 - 7. Register Reports**
 - 8. Public Hearing**
 - 9. Secretary's Reports**
 - 10. Treasurer's Reports**
 - 11. Bill List**
 - 12. Transfers**
 - 13. Committee Reports**
 - 14. Superintendent's Report**
 - 15. Communications**
 - 16. Old Business**
 - 17. New Business**
 - 18. Board Attorney's Report**
 - 19. Public Hearing**
 - 20. Adjournment**

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
JUNE 25, 2012

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present – *Bob Kassai, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen*

Members Absent – *Francie Keating, John DiGiovachino, Interim Superintendent*

Also Present - *Tom DiFluri, Michele Addice, Jeff Merlino*

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) **The board does/does not expect to take action after Executive Session.**

Motion to go into Executive Session at 6:35 p.m. by BOLEN, seconded by HAYEK.

Voice Vote – 8 YES

Motion to return to Regular Session at 7:35 p.m. by BARGIEL, seconded by HAYEK.

Voice Vote – 8 YES

PRESENTATION TO THE FOLLOWING 2012 RETIREES:

Michael Vignola – 17 years

Pattie Slavinski – 38 years

APPROVAL OF MINUTES

Motion by, BARGIEL seconded by, HAYEK to approve the minutes of the May 7, 2012 workshop meeting and the May 31, 2012 regular meeting.

Mrs. Mitchell requested that the 5/7/12 workshop minutes reflect that the members who were absent were attending another meeting.

Roll call vote – 8 yes

APPROVAL REGISTER REPORT

Motion by BARGIEL seconded by SALEMI to approve the MAY 2012 Register Report

Roll call vote – 8 YES

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent after the meeting or later at a mutually convenient time.

The following people spoke in opposition of the dress code policy:

Alison Caratazollo, Louis Graziano, Laura VanWinkle, Tizianna Getzoff

Karen Blanc – Ms. Blanc asked the Board to reconsider the staff being assigned to be Anti-Bullying Specialists. She was also in opposition of the dress code.

REPORT OF THE SECRETARY

Motion by HAYEK , Seconded by DASILVA , to approve the attached report of the Secretary for the month of May 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of May 31, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote – 8 YES

TREASURER’S REPORT

Motion by BOLEN , Seconded by BARGIEL , to approve the attached Treasurer’s Report for the month of May 2012.

Roll Call Vote – 8 YES

APPROVAL OF BILL LIST

Motion by SALEMI , Seconded by BARGIEL .to approve the attached list of bills in the amount of \$ 435,135.96 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
#80	\$125,686.72
#C79	\$208,877.70
#F78	\$ 10,968.14
L7	\$ 89,603.40
Total Bill Lists	\$435,135.96
Roll Call Vote – 8 YES	

TRANSFERS

Motion by HAYEK , Seconded by KASSAI to approve the attached list of transfers for the month of May 2012.

Roll Call Vote – 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-600-20	Speech/Relserv/Supplies	\$ 1,700.00	\$ 3,200.00	\$ 4,900.00
11-000-222-600-30	Supplies & Materials	\$ 10,690.00	(\$400.00)	\$ 10,290.00
11-000-230-100-00	Salaries Administration	\$ 202,598.00	(\$60,000.00)	\$ 142,598.00
11-000-230-530-00	Communication/Telephone	\$ 48,670.00	\$ 1,300.00	\$ 49,970.00
11-000-251-340-00	Purchased Tech Services	\$ 34,124.00	\$ 3,500.00	\$ 37,624.00
11-000-261-420-00	Clean Repair & Maint Svc	\$ 101,054.00	\$ 4,000.00	\$ 105,054.00
11-000-261-610-00	General Supplies	\$ 16,300.00	\$ 700.00	\$ 17,000.00
11-000-262-420-00	Clean Repair & Maint	\$ 20,700.00	\$ 4,000.00	\$ 24,700.00
11-000-262-610-00	General Supplies	\$ 56,300.00	\$ 4,500.00	\$ 60,800.00
11-000-262-610-00	General Supplies	\$ 60,800.00	\$ 3,400.00	\$ 64,200.00
11-000-270-518-00	Trans. Escs & Ctsas	\$ 262,939.00	\$22,000.00	\$ 284,939.00
11-000-291-241-00	Other Retirement Contrib	\$ 185,414.00	\$ 200.00	\$ 185,614.00
11-120-100-101-00	Grades 1-5 Sal of Teach	\$1,994,257.00	(\$10,000.00)	\$1,984,257.00
11-190-100-340-00	Purch. Technical Svc	\$ 45,500.00	\$13,500.00	\$ 59,000.00
11-190-100-610-30	General Supplies	\$ 85,164.00	\$ 300.00	\$ 85,464.00
11-214-100-610-20	Autism-General Supplies	\$ 4,979.00	\$ 100.00	\$ 5,079.00
11-240-100-101-00	Salaries Bilingual	\$ 103,994.00	\$18,500.00	\$ 122,494.00
12-000-261-730-00	Maint Equipment	\$ 0.00	\$ 7,200.00	\$ 7,200.00
12-000-400-450-00	Construction Services	\$ 344,559.45	(\$16,000.00)	\$ 528,559.45

COMMITTEE REPORTS

Mrs. DaSilva stated that the Roundtable committee met on 6/13. Business discussed: Dress Code, Chain of Command, classroom colors at Memorial, current 3rd grade size, increased enrollment, Readers program at Columbia, full time nurse at BG, new report card format at BG, Realtime training, "Green" bathroom grant, air conditioner for autistic room at CO, policy needed for restraint and liability, re-registration.

Dr. Salemi stated the Negotiations & Personnel committee met on 6/11 with the WPEA and mediator to discuss contract negotiations. They will meet again on 7/9/12.

Mr. Kassai stated that the Policy Committee is discussing procedure of dealing with students who do not live in district and policy on restraining students.

INTERIM SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION
JUNE 25, 2012
MINUTES

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Mr. Bolen made a motion to table Actions 212-275 & 212-276 after concerns were brought up by a parent during public session. Mrs. Bargiel seconded it. All 8 were in favor.

Motion by BOLEN Seconded by DASILVA to accept the recommendation of the Interim Superintendent to approve the following consent agenda number 212-273, 274, 277, 278.

Roll Call Vote – 8 YES

212-273 -TRANSPORTATION CONTRACT – EXTENDED YEAR PROGRAM

The Interim Superintendent, on the advice of the Business Administrator, recommends the approval of the contract with Passaic County Educational Services Commission for the following special education bus routes:

ROUTE #	SCHOOL(S)	CONTRACTOR	# OF STUDENTS	ESTIMATED COST PER ROUTE (INCLUDE SURCHARGE)
244	Windsor Learning Center	Town & Country	2	2,560.75+102.43
337	PC CP Center	Scholastic Bus	2	4,838.80+193.55
353	Charles Olbon	D&M Tours	20	8,503.32+340.13
408	Glenview Academy	First Student (Laidlaw)	1	2,819.21+112.77
413	New Beginnings	Rudco Inc	1	2,990.27+119.61
437	Norman Bleshman	First Student (Laidlaw)	1	1,623.83+64.95
857	Prospect Park School	Station Wagon	2	3,037.60+121.50
534	Virginia Sawtelle	Rudco, Inc.	1	1,871.67+74.87

212-274 - TRANSPORTATION CONTRACT

The Interim Superintendent, on the advice of the Business Administrator, recommends the approval of the contract with Passaic County Educational Services Commission for the following special education bus routes:

ROUTE #	SCHOOL(S)	CONTRACTOR	# OF STUDENTS	ESTIMATED COST PER ROUTE (INCLUDE SURCHARGE)
5038	PC CP Center	D&M Tours	1	2898.06 + 115.92

212-275 -AFFIRMATIVE ACTION OFFICERS 2012-2013 - TABLED

The Woodland Park Board of Education affirms its responsibility to ensure all students and staff in the Woodland Park Schools equal educational, vocational, and professional opportunity. The Interim Superintendent recommends the appointment of the following staff as Affirmative Action Officers and District Office of Equity Issues of the district:

District	Dr. John DiGiovachino
Beatrice Gilmore School	Mrs. Madeline Gambatese
Charles Olbon School	Mrs. Susan DiFluri
Memorial School	Mrs. Meghan Glenn

212-276 -ANTI-BULLYING SPECIALISTS AND COORDINATOR 2012-2013 - TABLED

The Woodland Park Board of Education affirms its responsibility to ensure all students attend school in an environment that is free of hazing and/or harassment, intimidation or behaviors associated with bullying. The Interim Superintendent recommends the appointment of the following staff as Anti-Bully Specialists for our schools and District Anti-Bullying Coordinator:

Anti-Bullying Coordinator (District)	Dr. Jesse Glassman
Anti-Bullying Specialist (BG)	Mrs. Kristy Knapp
Anti-Bullying Specialist (CO)	Mr. Keith McElroy
Anti-Bullying Specialist (MS)	Ms. Kerry McGlame

212-277 -MATERNITY LEAVE – KRISTY KNAPP

The Interim Superintendent recommends approve of request for maternity/disability leave for Kristy Knapp, Social Worker for CST. Under Federal Family Leave Act, leave to begin on or about September 4, 2012 for up to 12 weeks, subject to receipt of medical certification confirming disability beyond September 5, 2012 (4 weeks after birth of child), and will run concurrently with accumulated sick time. NJ Family Leave to run consecutive to Federal Family Leave for up to 12 weeks if needed. All leave upon the exhaustion of accumulated sick leave shall be unpaid. Health Benefits shall be provided under period covered by Federal and NJ Family Leave. Expected return to work, November 1, 2012

212-278 -MATERNITY LEAVE – LAURA MASEFIELD

The Interim Superintendent recommends approve of request for maternity/disability leave for Laura Masefield, teacher at Memorial School. Under Federal Family Leave Act, leave to begin on or about October 1, 2012 for up to 12 weeks, subject to receipt of medical certification confirming disability beyond November 13, 2012 (4 weeks after birth of child), and will run concurrently with accumulated sick time. NJ Family Leave to run consecutive to Federal Family Leave for up to 12 weeks if needed. All leave upon the exhaustion of accumulated sick leave shall be unpaid. Health Benefits shall be provided under period covered by Federal and NJ Family Leave. Expected return to work, February 4, 2013.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212-279 -LEE DISTRIBUTORS – CLASSROOM FURNITURE BG ADDITION

The Business Administrator recommends purchase of classroom furniture for new addition at Beatrice Gilmore School from Lee Distributors, under NJ State contract #A67830. Total cost \$21,830.

Motion by DASILVA , Seconded by HAYEK

Roll Call Vote- 8 YES

212-280 - ALARM & COMMUNICATION TECHNOLOGIES INC. – AWARD OF CONTRACT

The Business Administrator recommends award of contract to Alarm & Communications Technologies Inc. to provide and install new wireless clock system at Memorial School. Total Cost \$10, 791.

Motion by DASILVA , Seconded by BOLEN

Roll Call Vote- 8 YES

212-281- NEW TEACHER HIRES

The Interim Superintendent requests Board approval for the emergent hire of the following new teachers, effective September 1, 2012:

Jamie Woyce – Special Ed, Inclass/Resource, at Memorial School. Salary \$50,015, BA, Step 1, Class I *

Alexis DeVita – Special Ed, LLD Class, at Memorial School. Salary \$50,015, BA, Step 1, Class I *

Christina Scilleri – Science teacher (5-8) at Memorial School. Salary \$50,015, BA, Step 1, Class I *

Jennifer Potter – Social Studies (5-8) at Memorial School. Salary \$50,015, BA, Step 1, Class I*

Carolyn Casper – PT Basic Skills Instruction at Memorial School. Salary \$25/hr. up to 27.5 hrs./ week, no benefits

Amy Buchanan - PT Basic Skills Instruction at Beatrice Gilmore. Salary \$25/hr. up to 27.5 hrs./ week, no benefits

*Salary to be adjusted upon BOE and WPEA contract agreement.

Motion by BARGIEL , Seconded by HAYEK

Roll Call Vote- 8 YES

212-282 - HIRE – SUBSTITUTE CUSTODIANS

The Business Administrator & Supervisor of Buildings & Grounds, recommend the emergent hire of Paul Didy, as on call substitute custodian @ \$15/hr., with no benefits, for the 2012-2013 school year. Employee must obtain Black Seal License within one year at own expense.

Motion by DASILVA , Seconded by HAYEK

Roll Call Vote- 8 YES

212-283 -HIRE – SUBSTITUTE CUSTODIANS

The Business Administrator & Superintendent of Buildings & Grounds, recommend the emergent hire of Luis Feliz, as on call substitute custodian @ \$15/hr., with no benefits, for the 2012-2013 school year. Employee has Black Seal License.

Motion by HAYEK , Seconded by BARGIEL

Roll Call Vote- 8 YES

212-284 - EMERGENT HIRE PART-TIME CUSTODIAN-SALVADOR SAAVEDRA

The Business Administrator and the Supervisor of Buildings and Grounds, recommends approval of EMERGENT hire of Salvador Saavedra as part-time custodian at \$20/hr., not to exceed 27.5 hours per week, effective July1, 2012. No benefits. Employee has Black Seal License.

Motion by DASILVA , Seconded by BOLEN

Roll Call Vote- 8 YES

212-285 - CONTRACT APPROVAL – DIRECTOR OF SPECIAL EDUCATION & STUDENT SUPPORT SERVICES

Resolve to approve the Director of Special Education and Student Support Services, Dr. John DiGiovachino, for the period of July 1, 2012 through June 30, 2013. (See attached contract)

Motion by BARGIEL , Seconded by SALEMI

Roll Call Vote- 7 YES

212-286 --2nd READING & ADOPTION OF REVISED DRESS & GROOMING POLICY

The Policy Committee recommends approval of the 2ND reading & adoption of the following revised policy.

<u>Policy Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
5511	Dress and Grooming	Recommended

Mr. Bolen made a motion to amend the policy to have the shirt colors narrowed down to 2 colors, light blue and maroon. Mrs. Bargiel seconded it. 7 YES, 1 NO-MITCHELL

Motion by SALEMI, Seconded by BARGIEL

Roll Call Vote- 7 YES, 1 NO-MITCHELL

212-287 -AWARD OF CONTRACT- FLOOD BARRIER SYSTEM - WITHDRAWN

Information pending

ADDENDUM TO SUPERINTENDENT'S REPORT

212-288 - DONATION – 1985 FORD TRACTOR

The Business Administrator recommends approval to donate a 1985 Ford tractor to the Borough of Woodland Park DPW. (Purchased in 1985 for approximately \$6,000)

Motion by BOLEN, Seconded by BARGIEL

Roll Call Vote- 8 YES

COMMUNICATIONS

OLD BUSINESS

None

NEW BUSINESS

None

BOARD ATTORNEY'S REPORT

None

PUBLIC HEARING

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The following people spoke again in opposition of the dress code policy:

Laura VanWinkle, Clarissa Logathetis, Alison Caratazollo, Nancy Ortiz, Maryann Swinarsky, Tizianna Getzoff, Andrew Fitzpatrick, Tracy Amato, Louis Graziano, Donna

ADJOURNMENT

Motion to adjourn at 8:50 p.m. by HAYEK, Seconded by BARGIEL

Voice Vote – 8 YES

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION MINUTES

JUNE 25, 2012

ITEMS DISCUSSED:

- **The Business Administrator discussed contract terms for flood barrier system**
- **Mr. Merlino discussed WPEA Negotiations**
- **Mr. Merlino discussed legal procedure for removing nonresident students**
- **Board discussed aspects of Dress Code Policy (Mr. Silverstein was present during discussion)**