

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 12, 2012

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Bob Kassai, Francie Keating, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Dina Bargiel, Tom Bolen

Members Absent – Tara Hayek and Mark Salemi arrived at 7:06

Also Present - Elaine Baldwin, Tom DiFluri, Jeff Merlino, Jim Cerullo, Robyn Meehan

Special presentation of the 2011-2012 School Audit by Jim Cerullo, of Ferroli, Wielkoltz, Cerullo & Cuva.

Mr. Cerullo presented the audit. He discussed two audit findings that are addressed in the corrective action plan.

Special presentation – Ethics Training by Ms. Robyn Meehan of the NJ School Boards Association.

Robyn Meehan, field service representative for the NJSBA conducted ethics training for the Board. She reviewed informational materials, distributed to all members. Case studies of ethics violations were discussed in detail. Every Board member reviewed the code of ethics and submitted a signed acknowledgment.

213-86 - APPROVAL OF MINUTES

Motion by MITCHELL Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 1, 2012 workshop meeting, and the October 15, 2012 regular meeting.

Roll call vote : 9 YES

213-87 -APPROVAL OF REGISTER REPORT

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the October 2012 Register Report.

Roll Call: 9 YES

BOARD ACTION--

213-88 -BUS SAFETY DRILL REPORTS (ALL SCHOOLS)

Motion by MITCHELL Seconded by PASCHELL

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION accepts the enclosed bus safety drill reports submitted by Beatrice Gilmore, Charles Olbon and Memorial schools, in accordance with 6A:27-11.2.

Roll Call: 3 YES, 6 NO – KASSAI, BARGIEL, KEATING, SALEMI, PASCHELL, BOLEN

RESOLUTION DID NOT PASS

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

SUPERINTENDENT'S REPORT

Ms. Baldwin thanked the following people in regards to the opening of school following the storm:

Mr. DiFluri, Mr. Wittig, Mr. Pascrell, Mr. Cielo, the custodial staff, Pomptonian employees, teachers, the Mayor and the Chief of Police.

BOARD ATTORNEY'S REPORT

No report at this time.

NEW BUSINESS

PERSONNEL: Dr. Salemi will report on matters of personnel:

213-89 - NEW SUBSTITUTES

Motion by SALEMI Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the new substitute teacher list for November of the 2012-2013 school year per the Passaic County Educational Services Commission.

Roll Call: 9 YES

213-90 - RESCIND APPOINTMENT

Motion by SALEMI Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to rescind the appointment of Joyce DeMartino as a maternity leave replacement for Science at Memorial School, effective November 5, 2012.

Roll Call: 9 YES

213-91 - APPOINTMENT FOR MATERNITY LEAVE REPLACEMENT

Motion by SALEMI Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Interim Superintendent, to approve the appointment of Dr. William Kaplan, as a maternity leave replacement for Science at Memorial School, effective November 5, 2012 through March 1, 2013, at a per diem rate of \$150.

Roll Call: 9 YES

EDUCATION: Mrs. Bargiel will report on matters of education:

213-92 - NURSING SERVICE PLAN

Motion by BARGIEL Seconded by DASILVA

BE IT RESOLVED THAT THE WOODLAND PARK BOARD OF EDUCATION, approves the submission of the district’s Nursing Service Plan to the County office for approval.

Roll Call: 9 YES

FINANCE: Mrs. Keating will report on matters of finance:

213-93 - SECRETARY/TREASURER REPORTS

Motion by KEATING Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of September 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of September 30, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote: 9 YES

213-94 - APPROVAL OF BILL LIST

Motion by KEATING, Seconded by DASILVA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$441,364.81

<u>Bill List No.</u>	<u>Amount</u>
60	\$329,211.86
C61	\$ 16,618.13
F62	\$ 95,534.82
Total Bill List	\$441,364.81

Roll Call Vote: 9 YES

213-95 - TRANSFERS

Motion by KEATING Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of September.

Roll Call Vote : 9 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-562-00	Tuition other Leas	\$ 101,094.00	(\$23,000.00)	\$ 78,094.00
11-000-100-566-00	Tuition Priv Sch Disab	\$ 497,494.00	\$34,000.00	\$ 531,494.00
11-000-216-320-00	Students-Speech /Rel Serv	\$ 280,270.00	(\$10,000.00)	\$ 270,270.00
11-000-221-610-00	Instruction Supplies	\$ 0.00	\$ 203.00	\$ 203.00
11-000-230-100-00	Salaries Admin	\$ 235,879.00	(\$10,688.00)	\$ 225,191.00
11-000-262-520-00	Insurance	\$ 66,859.00	\$ 3,800.00	\$ 70,659.00
11-000-270-518-00	Trans Escs & CTSAS	\$ 275,000.00	\$54,000.00	\$ 329,000.00
11-000-291-270-00	Health Benefits	\$2,081,110.00	\$20,000.00	\$2,101,110.00
11-204-100-101-00	Sal of Teachers Sp. Ed.	\$ 217,032.00	\$50,000.00	\$ 267,032.00
12-120-100-730-00	Grades 1-5 Equipment	\$ 17,714.00	\$ 5,685.00	\$ 23,399.00

213-96 - ACCEPTANCE OF THE 2012 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion by KEATING Seconded by KASSAI

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2012, prepared by Ferraioli, Wiekotz, Cerullo, and Cuva, Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed all of the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call: 9 YES

213-97 - PCESC – 2012-2013 TRANSPORTATION CONTRACT

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PSESC for the following 2012-2013 bus route:

<u>Route#</u>	<u>School (s)</u>	<u>Contractor</u>	<u># of Students</u>	<u>Estimated Cost per Route (+ surcharge)</u>	<u>Starting Date</u>
5042	PG CHAMBERS	Macnova, LLC	1	\$24,408.72+0.00	9/10/12-6/13/13

Roll Call: 9 YES

BUILDINGS & GROUNDS: Mr. Pascrell will report on Buildings & Grounds matters:

POLICY: Mr. Kassai will report on Policy matters:

OLD BUSINESS

PUBLIC HEARING

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No one wished to be heard

Motion was made to go into Executive session at 8:05pm, with no formal action to be taken afterwards.
Motion by KEATING Seconded by DASILVA

Roll Call: 9 YES

ITEMS DISCUSSED IN EXECUTIVE SESSION

- Ms. Baldwin discussed HIB #3
- Mr. Merlino discussed the status of negotiations with the WPEA. New mediator brought in.
- Mr. Merlino and Ms. Baldwin discussed four grievances filed by the WPEA. (All were denied)
- ACLU OPRA request

ADJOURNMENT

Motion to adjourn at 9:25 p.m. by KEATING, Seconded by PASCRELL

Voice Vote: 9 YES