

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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Business Administrator/Board Secretary

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**
In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting November 21, 2011
The meeting will be held in the
Mayor and Council Chambers
Municipal Building
Brophy Lane
Woodland Park, NJ
at 6:30 PM

Formal action may be taken

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION



REGULAR MEETING

NOVEMBER 21, 2011

**MONDAY, 6:30 P.M. MAYOR AND COUNCIL CHAMBERS
MUNICIPAL BUILDING
BROPHY LANE
WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Executive Session**
 - 5. Resume Regular Session (7:30pm)**
 - 6. 2011 Comprehensive Annual Financial Report**
 - 7. Approval of Minutes**
 - 8. Register Reports**
 - 9. Public Hearing**
 - 10. Secretary's Reports**
 - 11. Treasurer's Reports**
 - 12. Bill List**
 - 13. Transfers**
 - 14. Committee Reports**
 - 15. Superintendent's Report**
 - 16. Communications**
 - 17. Old Business**
 - 18. New Business**
 - 19. Board Attorney's Report**
 - 20. Public Hearing**
 - 21. Adjournment**

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 21, 2011

CALL TO ORDER

ANNOUNCEMENT THAT THE NOTICE REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT HAVE BEEN SATISFIED - The Board President states that this meeting of the Woodland Park Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the North Jersey Herald & News and has been posted on the door of the Woodland Park Board of Education Administration Building.

FLAG SALUTE

ROLL CALL

Members Present -

Members Absent –
Also Present -

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:**

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required.*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) **The board does/does not expect to take action after Executive Session.**

Motion to go into Executive Session at ____ p.m. by _____, seconded by _____.

Voice Vote –

Motion to return to Regular Session at ____ p.m. by _____, seconded by _____.

Voice Vote –

PRESENTATION OF THE 2011 COMPREHENSIVE ANNUAL FINANCIAL REPORT

APPROVAL OF MINUTES

Motion by, _____ seconded by, _____ to approve the minutes of the October 3, 2011 workshop meeting and the October 17, 2011 regular meeting.

Roll call vote -

APPROVAL REGISTER REPORT

Motion by _____ seconded by _____ to approve the October 2011 Register Reports and the September 2011 Register Report for Memorial School.

Roll call vote –

PUBLIC HEARING

Please remember that this is a public meeting and is being televised. Anything you say will be public record and will be broadcast. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private, we welcome you to discuss it with the Superintendent or a Board Member after the meeting or later at a mutually convenient time.

REPORT OF THE SECRETARY

Motion by _____, Seconded by _____, to approve the attached report of the Secretary for the month of SEPTEMBER 2011 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of SEPTEMBER 30, 2011 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, except for flood related expenditures awaiting insurance reimbursement and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote –

TREASURER’S REPORT

Motion by _____, Seconded by _____, to approve the attached Treasurer’s Report for the month of SEPTEMBER 2011.

Roll Call Vote -

APPROVAL OF BILL LIST

Motion by _____, Seconded by _____, to approve the attached list of bills in the amount of \$ 929,850.99 ,which were reviewed and approved by Finance Chairperson, Francie Keating.

<u>Bill List No.</u>	<u>Amount</u>
#C71	\$331,151.94
#72	\$316,750.65
#F73	\$281,948.40
Total Bill Lists	\$929,850.99
Roll Call Vote	-

TRANSFERS

Motion by _____, Seconded by _____ to approve the attached list of transfers for the month of SEPTEMBER 2011.

Roll Call Vote -

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
12-000-400-450-00	Construction Services	\$ 330,000.00	\$14,559.45	\$344,559.45
11-000-100-562-00	Tuition Other Leas	\$ 216,570.00	(\$49,000.00)	\$167,570.00
11-000-100-566-00	Tuition Priv. Sch Disab	\$ 444,053.00	\$49,000.00	\$493,053.00
11-000-222-600-20	Supplies & Materials	\$ 8,000.00	(\$20.00)	\$ 7,980.00
11-000-222-600-30	Supplies & Materials	\$ 10,700.00	(\$10.00)	\$ 10,690.00
11-000-251-340-00	Purchased Tech Serv.	\$ 16,024.00	\$10,000.00	\$ 26,024.00
11-000-252-600-00	Supplies & Materials	\$ 5,304.00	\$ 1,000.00	\$ 6,304.00
11-000-270-513-00	Trans. Joint Agrmnts	\$ 18,192.00	\$ 700.00	\$ 18,892.00
11-190-100-340-00	Purch. Tech Svc	\$ 47,200.00	(\$1,700.00)	\$ 45,500.00
11-190-100-640-30	Textbooks	\$ 29,902.00	(\$10,000.00)	\$ 19,902.00
11-204-100-610-30	LLD General Supplies	\$ 2,045.00	\$ 10.00	\$ 2,055.00
11-214-100-610-20	Autism-General Supplies	\$ 3,539.00	\$ 20.00	\$ 3,559.00

Roll Call Vote -

COMMITTEE REPORTS

SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF EDUCATION
NOVEMBER 21, 2011

SUPERINTENDENT WILL DISCUSS

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda number 212-128 through 212-130.

Roll Call Vote -

212-128 - APPROVAL OF SUBSTITUTE LIST

The Interim Superintendent recommends approval of the attached lists of new and current active substitutes for October and November of the 2011-2012 school year.

212-129 - 2011-2012 NURSING SERVICES PLAN

The Interim Superintendent requests that the BOE approve the 2011-2012 Nursing Services Plan.

212-130 - STAFF WORKSHOPS

To approve the attendance of the listed district employees at the listed training and informational programs, and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

Program Name	Date	Employee Name/s	No. Attending	Approx. Event Cost	Total Cost
Practical, Innovative Strategies for Strengthening the Quality of Your Kindergarten Program	1/4/2012	Eileen Cieslak	1	\$215.00 + 14.26 mile.	\$229.26
2012 Conference for Pre-Kindergarten Teachers	2/23/2012 - 2/24/2012	Pat Posthumos	1	\$349.00 + 114.66 mile.	\$463.66
Keeping Students Actively Engaged	1/6/2012	Erin Wilson Naomi Feldhamer	2	229.00	\$458.00

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

212-131 - ACCEPTANCE OF THE 2011 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Be it resolved, the Woodland Park Board of Education has received and accepts the audit report for the fiscal year ended June 30, 2011, prepared by Ferraioli, Wiekotz, Cerullo, and Cuva, Certified Public Accounts.

Motion by _____, Seconded by _____

Roll Call Vote

212-132 - PERSONNEL CHARGED TO FEDERAL GRANTS

The Interim Superintendent, on the advice of the Supervisor of Curriculum, recommends the following personnel be charged to Federal Grants:

EMPLOYEE	GRANT	AMOUNT
S. Varcadipane	Title IA	\$70,000.00
Joann Woessner	Title IA	\$21,290.00
Samantha Krasnomowitz	Title IA	\$20,000.00
Erin Wilson	Title IA	\$30,000.00
Sara Park	Title III	\$10,310

Motion by _____, Seconded by _____

Roll Call Vote

212-133- PART TIME LUNCH AIDE - CO

The Interim Superintendent on the advice of Charles Olbon Principal, Linda Dewey, recommends the hiring Maria Barnes as a lunch/playground aide, (as temporary replacement for N.C. out on medical leave) for no more than 1 hour per day, at a rate of \$13.64/hr. with no benefits.

Motion by _____, Seconded by _____

Roll Call Vote

212-134 - FIELD TRIP APPROVAL –HISTORIC PHILADELPHIA

The Interim Superintendent, on the advice of the Building Principal of Memorial School, Mr. Charles Silverstein, recommends approval of a field trip for Grade 5 students to visit Philadelphia, PA historic sites and lunch at the "Hard Rock Cafe", on May 23, 2011, at an approximate cost of \$90.00 per student, at no charge to the BOE.

See Attached

Motion by _____, Seconded by _____

Roll Call Vote

212-135 - FIRST READING OF NEW POLICY

The Interim Superintendent recommends first reading of the following new Board Policy:

<u>Policy Number</u>	<u>Policy Name</u>	<u>Mandated/Recommended</u>
5881	Charge Lunch Policy	Recommended

(To be implemented upon completion of cafeteria and installation of computerized Point of Sale system)

Motion by _____, Seconded by _____

Roll Call Vote

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

BOARD ATTORNEY'S REPORT

PUBLIC HEARING

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ADJOURNMENT

Motion to adjourn at _____ p.m. by _____, Seconded by _____

Voice Vote –

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION

NOVEMBER 21, 2011

ITEMS DISCUSSED: