

WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 17, 2012

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Bob Kassai, Francie Keating, Mark Salemi, Tara Hayek, Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Dina Bargiel

Members Absent – Tom Bolen

Also Present - Elaine Baldwin, Tom DiFluri, Michele Addice, Jeff Merlino

BOARD ACTION

213- 1A – DONATION

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept, with Thanks, the donation of 10 outfits (different sizes), 5 for boys and 5 for girls, to the Woodland Park Public Schools.

Roll Call: 8 YES

213-34 -APPROVAL OF MINUTES

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the August 6, 2012 workshop meeting, the August 20, 2012 regular meeting.

Roll call vote: 8 YES

PUBLIC HEARING –(AGENDA ITEMS ONLY)

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD

SUPERINTENDENT'S REPORT

Ms. Baldwin reported on the smooth and successful opening of school. She commended the staff on all their hard work to ensure the buildings were ready to open. She also stated that detailed reports have come in on NJASK, and they have started going over them. A committee is being formed in regards to the new teacher evaluations. Back to School Night will take place this week in all three schools.

BOARD ATTORNEY'S REPORT

Mr. Merlino gave a final report on the re-registration process; 22 students (19 families) were found to not be domiciled in Woodland Park. Ms. Baldwin added the process will continue and we will try to start earlier in the year, hopefully January. Mr. Merlino stated that the next date for WPEA negotiations will be September 27th.

NEW BUSINESS:

PERSONNEL: Dr. Salemi will report on matters of personnel:

213-35 -NEW SUBSTITUTES

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the new substitute teacher list for the 2012-2013 school year per the Passaic County Educational Services Commission.

Roll Call: 8 YES

213-36 -CURRENT SUBSTITUES

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the September active substitute teachers for the 2012-2013 school year per the Passaic County Educational Services Commission.

Roll Call: 8 YES

213-37 - SUMMER WORK

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of Delores Reda at \$13.64/hr. per WPEA contract, not to exceed 26 hours for Beatrice Gilmore library work.

Roll Call: 7 YES, 1 ABSTENTION - PASCRELL

213-38 - HIRE OF LUNCH AIDES – BEATRICE GILMORE

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Celeste Cannataro as a lunch aide at the rate of \$13.64/hr., not to exceed 7.5 hours per week.

Roll Call: 8 YES

213-39 - STAFF STIPENDS

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following individual to a stipend position per WPEA contract:

Rosemary Ficarra - Memorial School Newspaper Advisor Coordinator - \$250/year

Roll Call: 8 YES

213-40 - CORRECTIONS TO RESOLUTIONS OF THE AUGUST 20, 2012 REGULAR MEETING – RATE OF PAY FOR AIDES

Motion by SALEMI Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the correction to the following resolutions to reflect a change in rate of pay from \$13.54/hr. to \$13.64/hr.:

Resolution #'s 213-17, 213-18, 213-24, 213-24A, & 213-24B.

Roll Call: 8 YES

213-41 - RECIND APPOINTMENT

Motion by SALEMI Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Shawn Sheridan Williams as a lunch aide at Beatrice Gilmore.

Roll Call: 8 YES

213-42 - CHANGE IN ASSIGNMENT OF AIDE

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind Resolution #212-233 of the April 30, 2012 Board Meeting assigning Snezana Dimovski as a part-time aide in the autistic class at Beatrice Gilmore School.

BE IT FURTHER RESOLVED, to approve appointment of Snezana Dimovski as a part time one on one aide at Beatrice Gilmore School, at a rate of \$13.64/hr, not to exceed 27.5 hours per week, with no benefits, for the 2012-2013 school year, effective September 1, 2012.

Roll Call: 8 YES

213-43 - CHANGE IN ASSIGNMENT OF AIDE

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind Resolution #213-18 of the August 20, 2012 Board meeting, assigning Stephen Szep as a part time one on one aide at Beatrice Gilmore.

BE IT FURTHER RESOLVED, to approve the appointment of Stephen Szep as a part time aide to the autistic class at Beatrice Gilmore, at a rate of \$14.77/hr., not to exceed 27.5 hours per week, with no benefits, for the 2012-2013 school year, effective September 1, 2012.

Roll Call: 8 YES

213-44 –REQUEST FOR MATERNITY LEAVE

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve disability leave with pay for Lisette Hernandez, Science teacher at Memorial School, effective November 2, 2012 through twenty (20) days following the birth of her child, to be followed by child care leave absence under the NJ Family Leave Act, without pay, through March 1, 2013.

Roll Call: 8 YES

213-45-APPROVAL OF CONTRACT – T. DILFURI

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the employment contract for Thomas DiFluri, School Business Administrator/Board Secretary, for the 2012-2013 school year. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto. Subject to the approval by the Executive County Superintendent of Schools.

Roll Call: 8 YES

EDUCATION: Mrs. Bargiel will report on matters of education:

213-46 - CONTRACTED SERVICES W/ LEARNERS COMPASS

Motion by BARGIEL Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract for services with Learners Compass for the 2012-2013 school year, to provide ABA services, not to exceed \$60,000/yr.

Roll Call: 8 YES

213-47 -DISTRICT & BOARD GOALS

Motion by BARGIEL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following district/Board goals for the 2012-2013 school year:

District Goals

Goal #1: To increase student achievement on standardized assessments.

- Increase the number of classified students achieving proficiency in language arts and mathematics.
- Increase the number of LEP students achieving proficiency in language arts and mathematics.

Goal #2: To develop a culture and environment within the district to meet the academic needs of the students and the professional needs of the staff.

Board Goals:

Goal #1: To improve communication among the members of the Board of Education and between the Board of Education and the Superintendent.

Goal #2: To improve communication and support between the community and the Board of Education.

Roll Call: 8 YES

FINANCE: Mrs. Keating will report on matters of finance:

213-48 - SECRETARY/TREASURER REPORTS

Motion by KEATING Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2012 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2012 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call Vote: 8 YES

213-49 - APPROVAL OF BILL LIST

Motion by KEATING, Seconded by DASILVA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$1,187,313.98

<u>Bill List No.</u>	<u>Amount</u>
#54	\$ 227,670.44
#C55	\$ 496,801.92
#F56	\$ 462,841.62
Total Bill List	\$1,187,313.98

Roll Call Vote: 8 YES

213-50 - TRANSFERS

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of July 2012.

Roll Call Vote : 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-252-340-00	Purchased Tech Services	\$2,751.00	\$2,400.00	\$5,151.00
11-000-262-490-00	Other Purch Prop Svc	\$11,781.00	\$500.00	\$12,281.00
11-190-100-320-00	Purchased Pro-Ed Svc	\$9,760.00	\$428.00	\$10,188.00
11-190-100-340-00	Purch. Technical Svc	\$59,200.00	(\$3,328.00)	\$55,872.00
11-190-100-610-30	General Supplies	\$95,000.00	(\$3,000.00)	\$92,000.00
11-204-100-610-30	LLD-General Supplies	\$3,000.00	\$3,000.00	\$6,000.00

213- 51- FY 2013 IDEA GRANT AWARD

Motion by KEATING Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the 2013 IDEA Preschool and Basic Grant award in the amount of \$280,687.

Roll Call: 8 YES

213-52 - PCESC – 2012-2013 TRANSPORTATION CONTRACT

Motion by KEATING Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PESC for the following 2012-2013 bus routes:

<u>Route#</u>	<u>School (s)</u>	<u>Contractor</u>	<u># of Students</u>	<u>Estimated Cost per Route (+ surcharge)</u>	<u>Starting Date</u>
4049	PCCP Center	D&M Tours	2	41,583.60+1,663.34	9/5/12
4063	Windsor Learning	Station Wagon	2	26,776.80+1,071.08	9/6/12
5087	Stepping Stones	Durham Bus	1	26,407.80+1,056.31	9/4/12
5140	Glenview Academy	John Leckie, Inc	1	21,823.20+872.93	9/10/12
6000	Memorial School	Station Wagon	7	29,700.00+1,188.00	9/5/12
6007	Charles Olbon	John Leckie, Inc	19	38,700.00+1,548.00	9/5/12
6037	Virginia Sawtelle	Rudco, Inc.	1	24,282.00+971.28	9/7/12

6044	Thomas Edison	D&M Tours	1	25,020.00+1,000.80	9/5/12
6061	PG Chambers School	First Student	1	29,340.00+1,173.60	9/6/12
NBWP	Norman Bleshman	Lenoir's Trans.	1	4,536.00+181.44	9/5/12

Roll Call Vote: 8 YES

BUILDINGS & GROUNDS: Mr. Pascrell will report on Buildings & Grounds matters:

213-53 - ENERGY EFFICIENT LIGHTING PROJECT

Motion by PASCRELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve energy efficient lighting and upgrade projects at Beatrice Gilmore and Charles Olbon Schools, under the NJ Direct Install 70/30 program. Board's share of cost is as follows:

Beatrice Gilmore – 30% of \$1,805.04 = \$541.51

Charles Olbon – 30% of \$3,119.43 = \$935.83

(Millennium Strategies assisted in securing grant)

Roll Call: 8 YES

213-54 - USE OF FACILITIES

Motion by PASCRELL Seconded by DASILVA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve use of Memorial School facilities by the Borough of Woodland Park for their annual community picnic, to be held on Saturday, September 29th, from 3pm – 9pm, with a rain date of September 30th. Cost of custodians to be paid by Borough.

Roll Call: 8 YES

213-55 - 2012-2013 COMPREHENSIVE MAINTENANCE PLAN

Motion by PASCRELL Seconded by KEATING

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve the 2012-2013 Comprehensive Maintenance Plan.

Roll Call: 8 YES

213-56 - SUBSTITUTE CUSTODIAN PAY RATE CHANGE

Motion by PASCRELL Seconded by HAYEK

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to increase the substitute custodian with black seal license pay rate to \$18/hr. Substitute custodian without black seal license to remain at \$15/hr.

Roll Call: 8 YES

POLICY: Mr. Kassai will report on Policy matters:

OLD BUSINESS

Mrs. Bargiel asked for an update on the security cameras. Ms. Baldwin said we are at the next step, as the server just arrived last week. The company will now need to come install the software. Mrs. Dasilva asked that the subject of bringing back cursive writing be addressed. Ms. Baldwin said it will be put on the agenda for the next education committee meeting. Mr. Salemi asked about the website update. Ms. Baldwin said it will be worked on in the near future, as well as the phone system.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NO ONE WISHED TO BE HEARD

At 7:40 the Board motioned to go into Executive Session, with no action to be taken after:
Motion by MITCHELL Seconded by SALEMI

Voice Vote: 8 YES

At 7:59 the Board motioned to return to Regular session:

Motion by KEATING, Seconded by PASCRELL

Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at 8:00 p.m. by KEATING, Seconded by PASCRELL

Voice Vote: 8 YES

EXECUTIVE SESSION MINUTES

SEPTEMBER 17, 2012

- The Superintendent and Board Attorney reviewed letter (R.I.) regarding dress code.